



**Town of Griswold**  
**Board of Selectmen**  
**Regular Meeting**  
**December 13, 2016**  
**6:30 PM**  
**Griswold Town Hall**  
**Downstairs Meeting Room**  
**28 Main St, Jewett City, CT 06351**



**MINUTES**

1. **Call to Order/Roll** – Meeting was called to order at 6:30 PM by Kevin Skulczyck, First Selectman

**Members Present:** Kevin Skulczyck, First Selectman  
Steve Mikutel, Second Selectman  
Martin McKinney, Third Selectman

**Others Present:** Lisa M. Wood, Executive Assistant  
5 interested citizens

2. **Notification of Emergency Exits** – Exits were noted
3. **Pledge of Allegiance** – Pledge was cited
4. **Approval of Minutes**
  - a. **November 22, 2016 – Regular Meeting Minutes**
  - b. **December 1, 2016 – Special Meeting Minutes**

**MOTION:** Motion was made by S. Merchant, seconded by M. McKinney, to approve the November 22, 2016 regular meeting minutes and the December 1, 2016 special meeting minutes. **Motion carried unanimously.**

5. **Correspondence – None**

6. **New Business**

- a. **Discussion and possible action on tax refunds as presented by Leona Sharkey, Tax Collector** – There was brief discussion on the process of approving and how the refunds are figured.

**MOTION:** Motion was made by S. Merchant, seconded by M. McKinney, to approve the tax refunds as submitted by the Tax Collector. **Motion carried unanimously.**

- b. **Discussion and possible action on appointment of Loretta Ellis to a vacant position of resident member of the Griswold Housing Authority for a term that ends 1/31/2020** – K. Skulczyck commented this is for a resident appointment which is required by state statute and P. Brycki has endorsed it. M. McKinney asked that in the future residents requesting appointment come in before the Board.

**MOTION:** Motion was made by S. Merchant, seconded by M. McKinney, to appoint Loretta Ellis as a resident member of the Griswold Housing Authority for a term that ends 1/31/20. **Motion carried unanimously.**

- c. **Discussion and possible action on reappointment of Clarence Merrill as a member of the Griswold Water Pollution Control Authority for a term of 12/31/2016 to 12/30/2022**

**MOTION:** Motion was made by S. Merchant, seconded by M. McKinney, to reappoint Clarence Merrill as a member of the Griswold Water Pollution Control Authority for a term of 12/31/2016 to 12/30/2022. **Motion carried unanimously.**

- d. **Executive Session – Discussion regarding possible sale of town owned land**

**MOTION:** Motion was made by S. Merchant, seconded by M. McKinney, to enter into executive session at 6:37 PM to discuss the possible sale of town owned land and to invite in Joshua George. **Motion carried unanimously.**

**MOTION:** Motion was made by S. Merchant, seconded by M. McKinney, to come out of executive session at 6:54 PM. **Motion carried unanimously.**

- e. **Discussion and possible action on possible sale of town owned land** – There was no discussion or action.

## 7. Old Business

### 8. Any Other Business that may properly come before the Board

- a. **MOTION:** Motion was made by S. Merchant, seconded by M. McKinney, to bring onto the agenda discussion and possible action on the appointment of Ed Berdick to the Cable Advisory Committee. **Motion carried unanimously.**

E. Berdick expressed his interest in serving on this committee and noted there are a lot of benefits that are available that the town does not take advantage of. He also is in agreement with M. McKinney and would like to see broadcast of town meetings.

**MOTION:** Motion was made by S. Merchant, seconded by M. McKinney, to appoint Ed Berdick as a member of the Cable Advisory Committee. **Motion carried unanimously.**

- b. **MOTION:** Motion was made by M. McKinney, seconded by S. Merchant, to bring onto the agenda for discussion and possible action, going out to bid for banking services. **Motion carried unanimously.**

K. Skulczyck commented the town's finances are majorly handled by Jewett City Savings Bank at this time, however, there is a small amount of other business done locally as well. We do have a draft of the RFP and the bids would be publicly opened on a specified date and time.

**MOTION:** Motion was made by M. McKinney, seconded by S. Merchant, to prepare an RFP and go out to bid for banking services. **Motion carried unanimously.**

## 8. Public Forum

**Ransom Young** – Rixtown Rd. – Asked if the town has gone out for banking services annually and if local preference is given from ordinance. K. Skulczyck commented services are currently under contract per the past bid and this board will determine the length of the new contract in the RFP. It would be nice to stay with a local business but that is unknown at this time.

**Ed Berdick** – Voluntown Rd. – Asked for an outline of the present status with the gun range. K. Skulczyck noted the meeting with the Attorney General and the Governor took place, the town's concerns were stated and a response letter from DAS was received, however, it did not specifically answer any questions. We in turn, sent another letter requesting specific answers and a ten day turn around. That response has not yet been received. K. Skulczyck noted he is working with state legislators to pass a bill to prevent the state from procuring any land for any new build. The state is not offering any information to residents at this time and has not comment. E. Berdick noted his concern that under administrative law, when there is no more public comment received, it means they have moved on to another step in the process.

**Dave Vieaux** – Leha Ave. – If the state is moving on, perhaps we should look at spending a couple thousand and filing a court motion to prevent them from moving forward if possible. He also noted that the public forum has been removed from the Planning and Zoning Meetings but public hearings are still allowed. M. McKinney note he understands the concern, however, it is the advice of town council to not have public forum because there is no way to control what will be discussed at public forum and may have an effect on applications coming in the future.

**James Barnie** – Hopeville Rd. – J. Barnie asked if there were any information available on the town land discussed in executive session. K. Skulczyck commented there is no comment at this time.

**Ransom Young** – Rixtown Rd. – R. Young noted if there was any time when the town counsel may have excused himself due to conflict of interest. K. Skulczyck noted he can't remember a time when Atty. Branse would have had to do so.

**Ed Berdick** – Voluntown Rd. – E. Berdick suggested having Atty. Branse give a paragraph on the reasoning to the Chairman of P&Z and ZBA so it may be referenced in the upcoming meetings if residents have questions.

**John Connelly** – Borough Warden – Replied to Martin's request for a representative from the Borough to the Plan of Development Committee and Kevin also mentioned the Ordinance Committee. K. Skulczyck noted we will put a request in writing for a representative for both.

## 9. Adjournment

**MOTION:** Motion was made by S. Merchant, seconded by M. McKinney, to adjourn the meeting at 7:26 PM. **Motion carried unanimously.**

Respectfully Submitted,

Lisa M. Wood,  
Executive Assistant