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Town of Griswold

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**Alternative School Space Needs Committee
Special Meeting
Thursday, October 14, 2021
4:00 PM**

**Griswold Middle School, Library Media Center
211 Slater Avenue
Griswold, CT 06351**

MINUTES

Alternative Space Needs Committee Approved 11/18/2021

1. **Call to Order** - A regular meeting of the Alternative School Space Needs Committee took place on Thursday, October 14th, 2021, at 4:00 pm. The meeting was held at Griswold Middle School, in the Library Media Center, 211 Slater Avenue, Griswold, CT 06351. Martin Osga, Committee Chair, called the meeting to order at 4:09 PM.

PRESENT: Martin Osga; Mary Beth Malin; Dave Vieaux, and Todd Babbitt, Alternative Space Needs Committee Members.

ALSO PRESENT: Sean McKenna, Griswold Superintendent of Schools; Chris Champlin, Griswold Director of Special Education; and Fred Marzec, Town of Griswold, Fire Marshal.

ABSENT:

2. **Approval of Minutes - September 9th, 2021**

MOTION

By Mary Beth Malin
Seconded by David Vieaux
To approve the September 9th, 2021, minutes, as presented.
Motion carried.

3. **Review , Discussion, and Possible Action on Project Information/Scope of Work from DiStefano Brothers Construction, Inc.** – The Alternative Space Needs Committee reviewed the materials provided by DiStefano Brothers.
4. **Review, Discussion, and Possible Action on Engineering Services Proposal from Frank Zaino & Associates, Inc.** – The Alternative Space Needs Committee reviewed the materials provided by Frank Zaino & Associates, Inc.

5. **Review, Discussion, and Possible Action on Project Cost Summary Estimate from Mattern Construction, Inc.** – The Alternative Space Needs Committee reviewed the materials provided by Mattern Construction, Inc.
6. **Review, Discussion, and Possible Action on Next Steps and Project Timeline** – The Alternative Space Needs Committee decided to go out to Bid after the first of the 2022 year. Futures meetings will be scheduled for November 18th and December 16th. The regular meeting for November 11th will be canceled.
7. **Any Other Business That May Properly Come Before the Committee** – None.
8. **Public Forum** – None.
9. **Adjournment**

MOTION

By Mary Beth Malin
Seconded by David Vieaux
To adjourn the Alternative Space Needs Committee meeting at
5:02 pm.
Motion unanimously carried.

Submitted by:

**Martin J. Osga
Committee Chair**

28 Main Street, Griswold, CT 06351