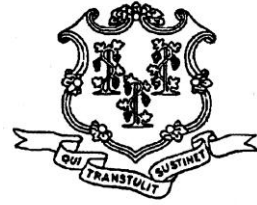




# Town of Griswold

Town Hall Offices  
Phone 860-376-7060  
Fax 860-376-7109



Alternative School Space Needs Committee  
Meeting  
Dec.5, 2019 @5:00pm  
Superintendent's Office  
Griswold Middle School  
Slater Ave Jewett City

## MINUTES DRAFT

*A regular meeting of the Alternative School Space Needs Committee took place on Thursday, December 5<sup>th</sup>, 2019, at 5:00 pm. The meeting was held at the Griswold Public Schools, Central Office, at 211 Slater Avenue, Griswold, CT 06351.*

*Martin Osga, Committee Chair, called the meeting to order at 5:00pm.*

*Present: Martin Osga, Mary Beth Malin, Todd Babbitt, and Dave Vieaux.*

*Non-voting member: Christopher Champlin, Direct of Special Education & Pupil Services, Griswold Public Schools.*

*Also Present: Sean McKenna, Superintendent of Schools; and Fred Marzec, Fire Marshal, Town of Griswold.*

*Mary Beth Malin made a motion was to add agenda item 2A for approval of the meeting minutes of November 21<sup>st</sup>, 2019. Todd Babbitt seconded.*

*2A. Motion carried unanimously.*

### APPROVAL OF THE MINUTES

*Davie Vieaux made a motion to approve the November 21<sup>st</sup>, 2019, meeting minutes as presented; Mary Beth Malin seconded the motion. Motion carried unanimously.*

### REVIEW OF ED SPECS

*Christopher Champlin, Director of Special Education, distributed a handout with Educational Specifications. The committee discussed the specs.*

**DISCUSSION/RECOMMENDATION ON HIRING AN ARCHITECT**

*There was discussion about developing an RFP to get an architect. The committee agreed to draft an RFP to review for possible future action.*

**MEETING DATES FOR 2020**

*The committee agreed to hold their meetings on the second Thursday of the month, at 4pm, in the Griswold Public Schools, Central Office—Superintendent's. The following dates are for 2020:*

*January 9<sup>th</sup>, 2020*

*February 13<sup>th</sup>, 2020*

*March 12<sup>th</sup>, 2020*

*April 9<sup>th</sup>, 2020*

*May 14<sup>th</sup>, 2020*

*June 11<sup>th</sup>, 2020*

*July 9<sup>th</sup>, 2020*

*August 13<sup>th</sup>, 2020*

*September 10<sup>th</sup>, 2020*

*October 8<sup>th</sup>, 2020*

*November 12<sup>th</sup>, 2020*

*December 10<sup>th</sup>, 2020*

**ANY OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD**

*There will be a Special Meeting on December 19<sup>th</sup>, 2019, at 4pm.*

**PUBLIC FORUM**

*No public forum.*

**ADJOURNMENT**

*Mary Beth Malin made a motion to adjourn at 5:38pm; Dave Vieaux seconded. Meeting adjourned at 5:38pm.*

**Respectfully Submitted,**

**Martin J. Osga  
Committee Chair**