



Town of Griswold

Board of Finance
Special Meeting
March 20, 2017
7:00 PM

Griswold Town Hall
APPROVED MINUTES



1. Roll Call/Call to Order: The meeting was called to order at 7:00 PM

Board of Finance Members Present:

Scott Davis – Chairman
Brian Baker – Vice Chairman
Peter Dorff
Gary Levy
Dan Webster

Members Absent:

Gail Rooke-Norman
John Wolkowski

Also Present:

Erik Christensen, Director of Finance
Jeannette Bell, Recording Secretary
Sean McKenna, Superintendent of Griswold Public Schools
Michele Demicco, Business Manager
Marcia Marien, PKF O'Connor Davies
4 Other People

2. Pledge of Allegiance

3. New Business

a. Discussion and possible action on enacting new accounting policies.

Marcia Marien presented the Board of Finance with recommendations on possible procedural changes for both the Town as well as the Board of Education. Based on the audit which was performed by O'Connor Davies she felt there were several areas which need to be addressed. M. Marien handed out information to all the Board of Finance members for her suggestions on internal controls and operating efficiency. There was much discussion and questions regarding this. There was no action taken as the Board of Finance would like to set a timetable as to when new policies will be put in place.

4. Adjournment

MOTION: B. Baker made a **motion** that was seconded by G. Levy to adjourn the meeting at 9:04PM. All in favor; **motion carried.**

Respectfully Submitted,

Jeannette Bell
Recording Secretary