



# Town of Griswold

Board of Finance  
Regular Meeting  
November 19, 2019  
7:00 PM

Town Hall Meeting Room  
MINUTES



1. **Roll Call/Call to Order: The meeting was called to order at 7:00 PM**

**Board of Finance Members Present:**

Scott Davis – Chairman  
Steve Mikutel – Vice Chairman  
Brian Baker  
Valerie Grills  
Gail Rooke-Norman  
Daniel Webster  
Alex Grzelak

**Also Present:**

Julie Marcotte, Director of Finance  
Todd Babbitt, First Selectman  
Sean McKenna, Superintendent of Griswold Schools  
11 Other People

2. **Pledge of Allegiance**

3. **Public Forum**

S. Davis asked if anyone wished to speak. No one came forward.

4. **Approval of Minutes**

a. **October 15, 2019 Regular Meeting Minutes**

**MOTION:** G. Rooke-Norman made a **motion** that was seconded by S. Mikutel to approve the October 15, 2019 minutes as presented. All in favor; **motion carried.**

5. **New Business**

a. **Finance Directors monthly report**

J. Marcotte stated the revenues for FY 19/20 recorded to date are \$15,488,277.31 or 43.55% of budgeted revenues. She stated the expenditures recorded to date are \$7,540,051.81 or 21.20% of budgeted expenditures. It was noted that the October expense for the Board of Education was not included in this total.

b. **Review of special Funds**

J. Marcotte presented a summary of the funds that had little or no activity in recent fiscal years. S. Davis asked that a report be presented at the next meeting for the Board to consider which funds might be eligible to be closed.

c. **Monthly report regarding Special Education tuition position/Contingency BOE account**

Sean McKenna, Superintendent of Griswold Schools, reported that the number of students moved from 8 to 9. The total tuition generated by students assigned has increased to \$216,268.84.

**d. Discussion and possible action regarding providing guidance for the upcoming FY20-21 budget cycle**

J. Marcotte presented a budget meeting schedule. **MOTION:** G. Rooke-Norman made a **motion** that was seconded by S. Mikutel to approve the budget meeting schedule as presented; **motion carried.**

S. Davis asked if there were any thoughts at this early stage of where the Board members would like the budget increase to come in at. After much discussion it was decided that there are too many unknown items to put any limits in place at this time.

**e. Election of Chair, Vice Chair, and Secretary**

Election of Chair - **MOTION:** V. Grills made a **motion** that was seconded by B. Baker to nominate S. Davis for Chair. S. Davis respectfully declined the nomination. V. Grills and B. Baker withdrew their motion and second respectively. **MOTION:** D. Webster made a **motion** that was seconded by V. Grills to nominate B. Baker for Chair. All in favor; **motion carried.**

Election of Vice Chair – **MOTION:** B. Baker made a **motion** that was seconded by V. Grills to nominate S. Davis for Vice Chair. All in favor; **motion carried.**

Election of Secretary – **MOTION:** D. Webster made a **motion** that was seconded by B. Baker to nominate V. Grills for Secretary. All in favor; **motion carried.**

**6. Old Business**

**a. Discussion/follow-up with Selectmen regarding Glasgo Church acquisition**

Todd Babbitt, First Selectman, handed out information that included the Legal Notice for the Special Town Meeting, Saint Anne's Church Corporation Resolution, and Mr. Berdick's presentation which included a proposal for anticipated/potential use for the building, the street card, a map of property, and the associated deed. T. Babbitt noted that the dollar amount that was listed in the newspaper was the amount that would be needed to bring the building back to operating order as a church. Mr. Berdick's proposal included volunteers performing a majority of the work to the building and to apply for grants to cover the costs. The deal has not closed. The Town's attorney is still working on the details of the transfer. It was noted that very few registered voters showed up to vote at the meeting.

**7. Any Other Business**

S. Davis noted there was none.

**8. Public Forum**

S. Davis asked if anyone wished to speak.

S. Norman – wanted to return to the discussion on the town meeting form of government. If people are not happy with the way things are now, possibly we are talking about changing the form of government. Referendum is not the end all be all.

T. Madonna – wanted to thank S. Davis for his service as Chair for the Board of Finance.

**9. Adjournment**

**MOTION:** S. Mikutel made a **motion** that was seconded by V. Grills to adjourn the meeting at

8:06PM. All in favor; **motion carried.**

Respectfully Submitted,

Julie Marcotte  
Finance Director