



Town of Griswold

Board of Finance
Special Meeting
March 12, 2019
7:00 PM

GMS Library Media Center, 2nd Floor
MINUTES



1. **Roll Call/Call to Order: The meeting was called to order at 7:00 PM**

Board of Finance Members Present:

Scott Davis - Chairman
Steve Mikutel – Vice Chairman
Valerie Grills
Brian Baker
Gail Rooke-Norman

Member Absent:

Dan Webster

Also Present:

Julie Marcotte, Director of Finance
Jeannette Bell, Recording Secretary
Sean McKenna, Superintendent Griswold Public Schools
Alisha Stripling, Business Manager Griswold Public Schools
12 Other People

2. **Pledge of Allegiance.**

3. **Old Business**

a) Discussion and possible action regarding gas line project and funding for RFP.

F. Everett stated the next step in attempting to move the gas line project forward is funding required for an RFP. He stated the approximate cost to be between \$5500 and \$7500 however he is looking to have the Board of Finance approve \$10,000 just in case the costs run higher than anticipated. **Motion:** G. Rooke-Norman made a **motion** that was seconded by V. Grills to approve an amount not to exceed \$10,000 to be taken from the capital undesignated fund. All in favor; **motion carried.**

b) Discussion and possible action on Board of Education FY 19-20 budget.

S. McKenna presented the Board of Education budget. The Board of Education is looking for an increase of \$743,955 which is a 2.74% increase from last year bringing the total education budget to \$27,928,510. He stated the tuition revenues are projected to be up for this current year based on current enrollment. He noted of the tuition paying students, 38 are Special Ed which brings in \$958,000 and 87 are Regular Ed which brings in \$1 million in tuition revenue. He estimated the ECS money from the State to be around \$52,249 higher than last year. He also noted last year the total enrollment as of 10/1/18 was 1765 students and he is projecting that number to remain about the same for the 2019-2020 academic year. S.

McKenna also stated the school will begin charging for Pre-K for next year due to a Federal Grant of \$600,000 which is no longer available. The school will begin charging parents based on a sliding scale and have built in \$130,000 into the budget to preserve the Pre-K offerings. It was noted a procedure policy and application will need to be developed in order for parents to qualify for the sliding scale formula.

c) Discussion and possible action regarding school tuition/special education funding.

S. McKenna discussed the dilemma the school is facing regarding tuition students from sending towns who are special needs. While the school does try to identify those students before the budget development process there are times when late enrollments happen and the school is unable to accept some students. He referred to a real scenario from this school year where three special needs students from tuition towns had to be turned away at the beginning of the school year. This resulted in a loss of revenue of \$91,450.00. Therefore he feels there needs to be a way to avoid this lost revenue in the future. Julie Marcotte stated she has been in contact with the auditors to achieve a solution that offers transparency and control by the Board of Finance. There were a few options presented to which the board of Finance would like to have a draft proposal for rules on contingency to be reviewed by the board on March 26th.

4. Adjournment

MOTION: S. Mikutel made a **motion** that was seconded by B. Baker to adjourn. All in favor; **motion carried.** S. Davis adjourned the meeting at 8:54 PM.

Respectfully Submitted,

Jeannette Bell
Recording Secretary