



# Town of Griswold

Board of Finance  
Special Meeting  
April 2, 2019  
7:00 PM

GMS Library Media Center, 2<sup>nd</sup> Floor  
MINUTES



1. **Roll Call/Call to Order: The meeting was called to order at 7:00 PM**

**Board of Finance Members Present:**

Scott Davis – Chairman  
Steve Mikutel – Vice Chairman  
Brian Baker  
Valerie Grills  
Gail Rooke-Norman arrived at 7:02  
Dan Webster

**Also Present:**

Julie Marcotte, Director of Finance  
Jeannette Bell, Recording Secretary  
Sean McKenna, Superintendent, Griswold Schools  
Ryan Aubin, Recreation Director, Youth and Family Services Director  
12 Other People

2. **Pledge of Allegiance**

3. **Old Business**

a. **Discussion and possible action on Special Education tuition policy proposed by Board of Education.**

S. McKenna outlined the proposed policy with highlighted changes from the previous one handed out. He stated the \$100,000 contingency account would be tied to the Town and each year the Board of Education would come before the Board of Finance to access the additional funding. He stated the \$100,000 for an additional Special Education is the worst case scenario and it could possibly only be \$60,000 if that position is a new hire. He stated it would be a benefit to the Town with a break-even point of four additional Special Education students. The additional teacher would have a capacity of fourteen students.

**MOTION:** G. Rooke-Norman made a **motion** that was seconded by B. Baker that the Board of Finance have determined and approved their intent to enter into a special account set aside for the purpose of paying for an additional teacher for additional out of town Special Education students and we direct the Finance Director to draft a policy in conjunction with the Board of Education that we can approve at one of our next meetings. There was much discussion. B. Baker **withdrew** his second G. Rooke-Norman **amended** her **motion**. **MOTION:** G. Rooke-Norman made a **motion** that was seconded by S. Mikutel that the intent the Board of Finance is stating and the policy that we are asking the Finance Director to draft would be consistent with and reflective of the Tuition Revenue Proposal that has been presented by the Board of Education to the Board of Finance which has been discussed at multiple meetings. S. Mikutel and G. Rooke-Norman were in favor,

D. Webster, B. Baker and V. Grills were opposed; **motion failed.**

**b. Discussion and possible action on FY19-20 budget.**

R. Aubin presented the Recreation and the Youth and Family Services budget. He stated last year they serviced 22,000 people, he did note that figure might be the same person multiple times. His big request for this year is for a full time Seasonal Programming Supervisor. J. Marcotte stated the cost for this position is around \$65,000 for full time and approximately \$16,000 for part time at 19.50 hours. The percentage increase for a full time position is 27%, a part time position is an increase of 11%. The Board of Selectman had recommended a part time person. R. Aubin also discussed the elimination of the fund accounts with all revenues and expenses going into the General Fund. It was noted that without the proposed new position the overall budget is up 6%. There was discussion on the newly presented budget worksheet with some suggestions on how to improve on it.

**4. Adjournment**

**MOTION:** S. Mikutel made a **motion** that was seconded by B. Baker to adjourn the meeting at 8:29PM. All in favor; **motion carried.**

Respectfully Submitted,

Recording Secretary  
Jeannette Bell