



Town of Griswold

Board of Finance

Regular Meeting

May 21, 2019

7:00 PM

Griswold Senior Center

MINUTES



1. Roll Call/Call to Order: The meeting was called to order at 7:00 PM

Board of Finance Members Present:

Scott Davis – Chairman

Steve Mikutel – Vice Chairman

Brian Baker

Valerie Grills

Gail Rooke-Norman

Member Absent:

Daniel Webster

Also Present:

Julie Marcotte, Director of Finance

Todd Babbitt, First Selectman

2 Other People

2. Pledge of Allegiance

3. Public Forum

S. Davis asked if anyone wished to speak. No one came forward.

4. Approval of Minutes

a. **March 19, 2019 Regular Meeting Minutes**

b. **March 26, 2019 Special Meeting Minutes**

c. **April 2, 2019 Special Meeting Minutes**

d. **April 9, 2019 Special Meeting Minutes**

e. **April 23, 2019 Special Meeting Minutes**

f. **April 30, 2019 Special Meeting Minutes**

g. **May 14, 2019 Special Meeting Minutes**

MOTION: S. Mikutel made a **motion** that was seconded by V. Grills to approve the above mentioned minutes as presented. All in favor; **motion carried**. Note: G. Rooke-Norman abstained from vote on minutes from May 14th special meeting as she was not present.

5. New Business

a. Finance Directors monthly report

J. Marcotte stated the revenues recorded to date are \$34,169,519.64 or 99.5% of budgeted revenues. There are no major concerns with revenues at this point. The expenditures recorded to date are \$27,339,091.24 or 79.61% of budgeted expenditures. J. Marcotte stated there are a few new line items overspent as well as several other line items which have been

previously discussed.

b. Discussion and possible action on FY 18/19 budget transfers.

J. Marcotte presented the budget transfers. **MOTION:** G. Rooke-Norman made a **motion** that was seconded by S. Mikutel to approve the budget transfers as presented. All in favor; **motion carried.**

6. Old Business

a. Discussion and possible action on FY 19/20 budget.

S. Davis stated that there were two options that should be considered should the budget not pass referendum until after July 1. One option would be a short term loan and the other is sending out tax bills on time using the previous year's mill rate and then sending out supplemental tax bills once the budget has passed and a new mill rate for the fiscal year has been set. J. Marcotte stated that Jewett City Savings Bank was contacted regarding the short term loan. The bank would require one week's notice in order to approve the loan. The loan would be for three to six months with no points, no fees, no closing costs, and no prepayment penalty. The interest rate if we were to borrow between \$1 million to \$3 million would be approximately 3.5%. J. Marcotte also stated that a supplemental tax bill would cost approximately \$10,000 in order to print, process, and mail. As far as sending out a tax bill using last year's mill rate, according to Section 12-123 of the Connecticut General Statutes, the Board of Selectmen can set the rate for the new fiscal year using the mill rate from the previous fiscal year without having to go to referendum. Once the referendum for the FY19/20 Budget has passed, the Board of Finance would then set forth the new mill rate for the Board of Selectmen to act upon.

There was much discussion on the cost of each proposal. The cost of the loan should we borrow \$3 million would be approximately \$9,000 per month. This would then continue as a monthly expense until the loan was paid back whereas the supplemental tax bill would be a fixed cost of \$10,000.

7. Any Other Business

There was no other business.

8. Public Forum

S. Davis asked if anyone wished to speak.

S. Norman – Stated his concern for taxpayers that escrow their taxes. He is not sure how the banks deal with supplemental tax bills.

T. Babbitt – Stated that the Board of Selectmen will be meeting on June 11th and June 25th for their regular meetings. If the Board of Finance sets forth the new mill rate, the Board of Selectmen can act upon it then.

9. Adjournment

MOTION: S. Mikutel made a **motion** that was seconded by B. Baker to adjourn the meeting at 7:46PM. All in favor; **motion carried.**

Respectfully Submitted,

Julie Marcotte
Finance Director