



Town of Griswold

Board of Finance

Regular Meeting

June 18, 2019

7:00 PM

Town Hall Meeting Room

MINUTES



1. Roll Call/Call to Order: The meeting was called to order at 7:00 PM

Board of Finance Members Present:

Scott Davis – Chairman

Steve Mikutel – Vice Chairman

Brian Baker

Valerie Grills

Gail Rooke-Norman

Daniel Webster

Also Present:

Julie Marcotte, Director of Finance

Jeannette Bell, Recording Secretary

7 Other People

2. Pledge of Allegiance

3. Public Forum

S. Davis asked if anyone wished to speak. No one came forward.

4. Approval of Minutes

a. **May 21, 2019 Regular Meeting Minutes**

b. **June 3, 2019 Special Meeting Minutes**

c. **June 6, 2019 Special Meeting Minutes**

d. **June 11, 2019 Special Meeting Minutes**

MOTION: V. Grills made a **motion** that was seconded by B. Baker to approve the above mentioned minutes as presented. All in favor; **motion carried.**

5. New Business

a. Finance Directors monthly report

J. Marcotte stated the revenues recorded to date are \$34,422,115.18 or 100.24% of budgeted revenues. She stated the expenditures recorded to date are \$29,965,620.52 or 87.26% of budgeted expenditure. There were a few new items which have been overspent as well as the previously discussed overspent items.

6. Any Other Business

S. Davis asked B. Baker if the Capital Committee has reallocated items in the budget following the cuts made to the department. B. Baker stated the committee will be meeting

Thursday evening and hopes to have that finalized at that time. S. Davis asked Sean McKenna, Superintendent of Griswold Schools if he would like to share where the Board of Education made cuts in the reduced budget. He stated there were some redesigned positions and well as a \$90,000.00 cut in the fuel expense line due to the gas conversion. S. Davis then discussed the supplemental tax bills and noted the Board of Selectmen has fast tracked the Town Meeting and the Referendum. He then asked Leona Sharkey, Tax Collector for her comments. L. Sharkey stated she reached out to the vendor which prints and mails the tax bills and she was told if the referendum passes on the 26th and the file is sent to them the next day, they would be able to print the tax bills with the new mill rate and the bills would be mailed between July 1st and July 3rd. The bills would have a due date of July 1, 2019 however the Tax Collector would extend that date till July 3, 2019. She went on to state that we would still be collecting the taxes in July and would not have to do a supplemental billing at a cost of \$10,000.00. If for some reason the budget does not pass on the 26th then she would still be able to do a supplemental billing. It is her opinion that we wait for the outcome of the referendum and then make a decision as to the tax bills. J. Marcotte stated we have enough money in reserves for two months. **MOTION:** S. Mikutel made a **motion** to add to the Agenda under Any Other Business action on rescinding the previous motion to instruct the Board of Selectmen to set the current mill rate that we currently have for the purpose of mailing tax bills. **AMEND:** S. Mikutel amended his **motion** that was seconded by V. Grills to add onto the agenda under Any Other Business discussion and possible action relating to the supplemental tax bills in the unlikely hood that the budget does not pass. All in favor; **motion carries.** **MOTION:** S. Mikutel made a **motion** that was seconded by B. Baker to rescind the motion made previously to instruct the Board of Selectmen to set the mill rate using the current mill rate for the purpose of sending out tax bills. All in favor; **motion carries.**

7. Public Forum

L. Ladley – Stated if the tax bills are mailed on the third of the month it takes 1-3 days for the customer to receive them therefore the due date should be extended till the 5th of the month.

G. Rooke-Norman – Asked if there is any qualified candidates for the bookkeeping position and how much longer it would take to get someone in that position.

8. Adjournment

MOTION: S. Mikutel made a **motion** that was seconded by D. Webster to adjourn the meeting at 7:26PM. All in favor; **motion carried.**

Respectfully Submitted,

Jeannette Bell
Recording Secretary