



Town of Griswold

Board of Finance

Regular Meeting

June 21, 2016

7:00 PM

Town Hall Meeting Room

APPROVED MINUTES



1. **Roll Call/Call to Order: The meeting was called to order at 7:05 PM**

Board of Finance Members Present:

Scott Davis – Chairman
Brian Baker – Vice Chairman
Peter Dorff
Gail Rooke-Norman
Dan Webster
John Wolkowski

Members Absent:

Gary Levy

Also Present:

Erik Christensen, Director of Finance
13 Other People

2. **Pledge of Allegiance**

3. **Public Forum**

Ed Berdick – 764 Voluntown Rd.: Asked about the possible recommendation of ordinance changes but stated he will wait to hear what is discussed.

4. **Approval of Minutes:**

MOTION: G. Rooke-Norman made a **motion** that was seconded by J. Wolkowski to approve the May 17, 2016 regular meeting minutes and June 2, 2016 special meeting minutes. All in favor with the exception of D. Webster abstaining; **motion carried.**

5. **New Business**

a. Finance Director Monthly Report.

E. Christensen stated the revenues collected to date are \$32,403,460.21 which is 98.82% of budgeted revenues. Overall revenues look good and he is expecting to only have to use about \$50,000 of the \$151,000 budgeted surplus. The expenses recorded to date are \$28,090,391.58 which is 85.62% of budgeted expenses. He also stated there are no major concerns and we appear to be in very good shape. The Finance Director then discussed some of the line items that have been over expended.

b. Discussion and possible action on recommendation to Ordinance Committee of changes to Section 10-3 of ordinance code.

E. Christensen stated that he was asked to attend the last Ordinance Committee meeting to discuss possible changes to section 10-3 of the ordinance code. He told the Committee that he

would get recommendations from the Board on any changes they may want to implement. He stated some of the discussions in the past included moving the initial Town Meeting date, eliminating the second Town Meeting after the budget fails and adding a too high or too low question to the ballot for budget referendums. After discussion of possible changes, **MOTION:** G. Rooke-Norman made a **motion** that was seconded by B. Baker to recommend changing the first sentence to state “The Annual Budget Meeting shall be held no later than the third Monday of the month of May immediately preceding the fiscal year.” All in favor; **motion carried.** **MOTION:** G. Rooke-Norman made a **motion** that was seconded by B. Baker to recommend changing the sentence five lines from the bottom regarding hours of vote to state “The hours of such vote shall be between 6:00 a.m. and 8:00 p.m.” and to strike the portion that states “provided that the annual budget meeting may establish an earlier time for opening the polls, but not earlier than 6:00 a.m.” All in favor; **motion carried.** After further discussion D. Webster stated that the Board of Selectmen should be the ones to recommend eliminating the second Town Meeting in the event of a failed referendum. E. Christensen responded that he could bring this up to the Board of Selectmen to recommend.

6. Any Other Business

There was no other business.

7. Public Forum

Janet Barbour – Roode Rd. – Wanted to know if there was a budget status report monthly available to the public and when the audit will be available. The Finance Director responded that reports are available to the public and the audit will be available around December. He stated he has copies of last year’s audit available.

Ed Berdick – 764 Voluntown Rd. – Stated legal opinions should be filed in the ordinance code. He also stated he thought eliminating a second Town Meeting may not be allowed and he thought the Board had a good rationale to move the original Town Meeting date.

8. Adjournment

MOTION: D. Webster made a **motion** that was seconded by B. Baker to adjourn the meeting at 7:52PM. All in favor; **motion carried.**

Respectfully Submitted,

Erik Christensen
Acting Recording Secretary