



# Town of Griswold

Board of Finance  
Special Meeting  
March 10, 2020  
7:00 PM  
Senior Center  
MINUTES



**1. Roll Call/Call to Order: The meeting was called to order at 7:00 PM**

**Board of Finance Members Present:**

Scott Davis – Chairman

Alex Grzelak– Vice Chairman arrived at 7:08 PM

Brian Baker

Valerie Grills

Gail Rooke-Norman

Dan Webster

**Board of Finance Member Absent:**

Steve Mikutel

**Also Present:**

Erik Christensen, Interim Finance Director

Alisha Stripling, Business Manager Griswold Public Schools

Jeannette Bell, Recording Secretary

4 Other People

**2. Old Business**

**a. Discussion and possible action on Auditing Services RFP.**

E. Christensen stated there were two bids received. One was from King, King & Associates at \$39,900.00 for this fiscal year. The other bid was from Blum, Shapiro & Company at \$66,035.00. E. Christensen noted the amount budgeted for auditing this year is \$41,750.00. There was some discussion. E. Christensen stated he would reach out to the auditors with questions. **MOTION:** G. Rooke-Norman made a **motion** that was seconded by D. Webster for the Board of Finance to move forward for one year with the auditors of King, King & Associates provided their letter of addendum and their adjusted price is satisfactory with the Chairman of the Board. All in favor; **motion carried.**

**b. Discussion and possible action on BOF policies as recommended by audit.**

E. Christensen presented the Towns portion of the auditors recommendations and noted most of the items in question have been resolved and will be removed from comments in FY 19/20. A. Stripling presented the Board of Educations portion of the auditors recommendations and noted some new procedures have been established along with implementing additional ones. It was noted that E. Christensen and A. Stripling would be working together as well on policies and procedures.

**3. Adjournment**

**MOTION:** D. Webster made a **motion** that was seconded by B. Baker to adjourn the meeting at 7:36PM. All in favor; **motion carried.**

Respectfully Submitted,

Jeannette Bell  
Recording Secretary