



# Town of Griswold

Board of Finance

Special Meeting

June 27, 2018

7:00 PM

Selectmen's Meeting Room

MINUTES



1. **Roll Call/Call to Order: The meeting was called to order at 7:00 PM**

**Board of Finance Members Present:**

Scott Davis – Chairman

Steve Mikutel – Vice Chairman

Brian Baker

Gary Levy

Gail Rooke-Norman

**Members Absent:**

Dan Webster

Valerie Grills

**Also Present:**

Erik Christensen, Director of Finance

Jeannette Bell, Recording Secretary

Sean McKenna, Superintendent of Griswold Public Schools

Todd Babbitt, First Selectman

Steve Merchant Sr., Second Selectman

Frank Everett, Chairman Municipal Gas Line Project Committee

6 Other People

2. **Pledge of Allegiance**

3. **Old Business**

a. **Discussion and possible action on proposals for gas line project study.**

F. Everett explained that we are obligated due to a 3 year contract with Eversource to have at least one school and one gas line converted by December 31, 2018. He also noted that Eversource had given the town a \$5,000 grant towards the energy study needed to be completed. He explained that BVH has the most knowledge regarding this conversion seeing they were the ones who originally installed the current system and he suggested we go with their proposal for the energy study. The study would take approximately 12 weeks to complete and time is of the essence. He stated there are two proposals from BVH. The first one is for a limited study with a cost of \$5,000. The second is for a much more in depth top to bottom study for all three schools with a cost of \$29,000. He explained with the \$5,000 grant from Eversource the cost to the town would be \$24,000. His suggestion is to act on the second proposal as it would be the smoothest and quickest solution and would provide a more detailed report. It was noted that the Selectmen waived the bid requirements at last night's meeting on this matter based on the time constraints as well as having a previous history with BVH. **MOTION:** S. Mikutel made a **motion** that was seconded by B. Baker to approve \$24,000 to be taken from the unassigned capital non-

recurring fund for a study by BVH of the three existing schools heating plans to convert from oil to natural gas as records in the proposal dated May 14, 2018. All in favor; **motion carried.**

**b. Discussion and possible action on State reimbursement for safety laminate.**

E. Christensen stated we received the payment from the State for the reimbursement for the laminate which was installed. He noted the middle school received \$18,295.26 and the elementary school received \$26,744.14 for a total of \$45,039.40. **MOTION:** G. Rooke-Norman made a **motion** that was seconded by G. Levy to take \$24,000 and return it to the capital non - recurring fund and the balance to be returned to the general fund reserve. All in favor; **motion carried.**

**4. Adjournment**

**MOTION:** S. Mikutel made a **motion** that was seconded by G. Levy to adjourn the meeting at 7:19PM. All in favor; **motion carried.**

Respectfully Submitted,

Recording Secretary  
Jeannette Bell