

J. O'Neill-Carter
2019 FEB 11 AM 10: 22



Town of Griswold

28 Main Street
Griswold, CT 06351



**Board of Selectman
Special Meeting
Selectmen's Meeting Room
Thursday, January 31, 2019
4:30 PM**

MINUTES

1. **Call to Order/Roll Call** – Meeting was called to order at 4:30 PM by Todd Babbitt, First Selectman

Members Present: Todd Babbitt, First Selectman
Steve Merchant Sr., Second Selectman
Ed Burke, Third Selectman

Others Present: Julie Marcotte, Finance Director
Val Pudvah, Town Clerk
Mario Tristany Jr., Town Planner
Leona Sharkey, Tax Collector
Pamela Reinholtz, ROV
Pam Patalano, ROV
Tina Falck, Senior Center Director

2. **Discussion and possible action on 2019/2020 departmental budgets**

Town Clerk – Budget was presented by Val Pudvah. Cott system has a slight increase in instrument price for recording and raises for staff were put into the budget. Postal was the same, even with the recent increase. Vital statistics increased \$300 because 4 books are needed, but may be able to reduce if purchased this year. There is an increase in longevity of \$100.

Planning Department – Budget was presented by Mario Tristany Jr.. It was noted the MS4 account line is uncertain as the state has been unclear. There is an overall increase of about \$1000 from last year. Contracts were reduced by \$400. Salaries and longevity account for the increases.

Tax Collector – Budget was presented by Leona Sharkey. There was an increase in travel and dues in case the soon to be hired person has to go to training. There was an increase of \$1560 to service contracts to help find people who have moved. Postage had a slight increase.

Registrar of Voters – Budget was presented by Pamela Reinholtz and Pam Patalano. There was an increase in travel. This was explained as needed for required training for both registrars and recertification of moderators at \$200 per person. Temporary and occasional workers may be able to be decreased if no primary. There was an increase in registrars salary and the increase was based on comparison to Old Saybrook.

Senior Center – Budget was presented by Tina Falck. Recreation supplies went down and telephone went up. There was an additional line in the budget for \$50,000 to put aside for grant writer costs. There is also \$65,000 in the CIP budget, so this line item may be able to be removed.

3. Adjournment

MOTION: Motion was made by T. Babbitt, seconded by S. Merchant, at 5:29 PM.
Motion carried unanimously.

Respectfully Submitted,



Lisa M. Wood,
Executive Assistant