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OCT 29 2020

TOWN CLERK  
TOWN OF GRISWOLD

*Daurie Pucall*



## Town of Griswold

Board of Selectmen

Regular Meeting

October 27, 2020

6:00 PM

VIA ZOOM



### MINUTES

1. **Call to Order/Roll** – Meeting was called to order by at 6:03 PM by Todd Babbitt, First Selectman

**Members Present:** Todd Babbitt, First Selectman  
Richard Grabowski, Selectman  
Jared Picco, Selectman

**Others Present:** Lisa M. Wood, Executive Assistant  
Erik Christensen, Finance Director  
2 interested citizens

2. **Approval of Minutes**

- a. **October 13, 2020 –Regular Meeting Minutes**

**MOTION:** Motion was made by J. Picco, seconded by R. Grabowski, to approve the October 13, 2020 regular meeting minutes. **Motion carried unanimously.**

- b. **October 15, 2020 – Special Meeting Minutes**

**MOTION:** Motion was made by T. Babbitt, seconded by J. Picco, to approve the October 15, 2020 special meeting minutes. **Motion carried unanimously.**

3. **Correspondence** – It was noted for the record that a letter from DECD indicating Griswold distressed community status was received by the Board.

4. **New Business**

- a. **Discussion and possible action on seven tax refunds for a total of \$595.67 as presented by Leona Sharkey, Tax Collector**

**MOTION:** Motion was made by R. Grabowski, seconded by J. Picco, to accept the seven tax refunds for a total of \$595.67 as presented by the Tax Collector. **Motion carried unanimously.**

**b. Discussion and possible action on appointing Alex Grzelak as the BOF representative to the Capital Improvement Committee**

**MOTION:** Motion was made by J. Picco, seconded by T. Babbitt, to appoint Alex Grzelak as a Board of Finance representative to the Capital Improvement Committee. **Motion carried unanimously.**

**c. Discussion and possible action re-appointing Ryan Snide as an alternate member of the Recreation Commission for a one-year term of 6/26/20 to 6/25/21**

**MOTION:** Motion was made by R. Grabowski, seconded by J. Picco, to re-appoint Ryan Snide as an alternate member of the Recreation Commission for a one-year term of 6/26/20 to 6/25/21. **Motion carried unanimously.**

**5. Old Business**

**a. Discussion and possible action on a social media policy for the town** – The draft social media policy with the integrated proposed changes previously discussed was redistributed to the selectmen. They will review and revisit next meeting.

**b. Discussion and possible action on update of Patrylo property** – T. Babbitt thanked J. Picco for reaching out to the state contacts. T. Babbitt did receive a call from a Kevin at DEEP who is going to try to correlate a meeting with all the necessary parties, such as underground tank, clean water and Brownfields divisions as well as DEEP.

**c. Discussion and possible action on progress of creating a new website** – It was noted that J. Picco and E. Christensen have been reviewing proposals and are confident with choosing Revize. The price for design is below the bid requirement. There is a yearly maintenance fee. All costs are covered in this budget, but the maintenance fee will need to be budgeted moving forward.

**6. Any Other Business that may properly come before the Board**

**a. MOTION:** Motion was made by T. Babbitt, seconded by J. Picco, to bring an update of the COVID situation onto the agenda for discussion. **Motion carried unanimously.**

T. Babbitt went over how the COVID case numbers are figured and noted that noted that the state epidemiologist anticipates continuing in the red zone for another two to three months at which point the whole state is anticipated to be in the red zone. R. Grabowski noted the concern some residents had about the alert signs that were placed around town. T. Babbitt noted that placing the signs is one of the first things suggested when your town is a red zone. It was agreed the signs are required to inform the residents.

- b. **MOTION:** Motion was made by T. Babbitt, seconded by R. Grabowski, to add to the agenda under New Business (cont'd) an executive session to discuss pending litigation. **Motion carried unanimously.**

## 7. Public Forum

Dana Bennett – D. Bennett expressed her thanks to J. Picco and everybody for all the work they have done on addressing updating of the website. She also wanted to know if the 11 people who were positive today are showing symptoms or just deciding to go get the test. T. Babbitt noted he does not get that information.

## 8. New Business (cont'd)

### d. Executive Session: Discussion on pending employee matters

**MOTION:** Motion was made by R. Grabowski, seconded by J. Picco, to go into executive session at 6:19 PM to discuss pending employee matters. **Motion carried unanimously.**

\*T. Babbitt noted the employee matters are referring to the vacant Assessor position.

**MOTION:** Motion was made by T. Babbitt, seconded by J. Picco, to come out of executive session at 6:26 PM. **Motion carried unanimously.**

### e. Discussion and possible action on pending employee matters

**MOTION:** Motion was made by R. Grabowski, seconded by to re-advertise the position of Assessor and to send a letter to Mrs. Copp thanking her for considering the position and wishing her well. **Motion carried unanimously.**

J. Picco asked for a quick update on the Public Works driver position. T. Babbitt noted the selected candidate started Monday and has an appointment for his written test with DMV on 11/24 and will hopefully have his CDL before mid-December.

- f. **MOTION:** Motion was made by T. Babbitt, seconded by J. Picco, to go into executive session at 6:29 PM for discussion on pending litigation. **Motion carried unanimously.**

**MOTION:** Motion was made by T. Babbitt, seconded by J. Picco, to come out of executive session at 6:41 PM. **Motion carried unanimously.**

## 9. Adjournment

**MOTION:** Motion was made by R. Grabowski, seconded by J. Picco, to adjourn the meeting at 6:42 PM. **Motion carried unanimously.**

Town of Griswold  
Board of Selectmen  
October 27, 2020  
Regular Meeting Minutes

**Residents that wanted to listen to the meeting were invited to sign in with Zoom.**

**Meeting ID: 756 3674 2675  
Passcode: nAFQ41**

**Respectfully Submitted,**

A handwritten signature in black ink that reads "Lisa M. Wood". The signature is written in a cursive, flowing style.

**Lisa M. Wood,  
Executive Assistant**