

Ann P. Minor, asst.
2021 DEC 15 PM 2:07



Town of Griswold
Board of Selectmen
Regular Meeting
Downstairs Meeting Room
Town Hall – 28 Main Street
December 14, 2021 – 6:00 PM



MINUTES

1. **Call to Order/Roll** – Meeting was called to order at 6 PM by Dana Bennett, First Selectman

Members Present: Dana Bennett, First Selectman
Richard Matters, Selectman
Todd Babbitt, Selectman

Others Present: Lisa M. Wood, Executive Assistant
Erik Christensen, Finance Director
Tina Falck, Senior Center Director
4 interested citizens

2. **Pledge of Allegiance** – Pledge was cited.

3. **Approval of Minutes**

- a. **November 23, 2021 – Regular Meeting Minutes**

MOTION: Motion was made by R. Matters, seconded by T. Babbitt, to approve the November 23, 2021 regular meeting minutes. **Motion carried unanimously.**

4. **Correspondence - Letter from Town Clerk regarding appointment of assistant** – Letter was noted as received.

5. **New Business**

- a. **Discussion and possible action on seven tax refunds for a total of \$1479.91 as presented by Leona Sharkey, Tax Collector**

MOTION: Motion was made by T. Babbitt, seconded by R. Matters, to approve the seven tax refunds for a total of \$1479.91 as presented by the Tax Collector. **Motion carried unanimously.**

- b. Discussion and possible action on appointing Mike Minarsky to a regular member position on the Recreation Commission to fill the remainder of a term that expires 5/15/2024 and reappointment of Lionel LaSalle as an alternate member of the Recreation Commission for a term of 12/15/2021 to 12/14/2022**

MOTION: Motion was made by T. Babbitt, seconded by D. Bennett, to appoint Mike Minarsky as a regular member of the Recreation Commission to fill the remainder of a term expiring 5/15/2024. **Motion carried unanimously.**

MOTION: Motion was made by T. Babbitt, seconded by R. Matters, to re-appoint Lionel LaSalle as an alternate member of the Recreation Commission for a term of 12/15/2021 to 12/14/2022. **Motion carried unanimously.**

- c. Discussion on update reports requested from Recreation, Senior Center and Public Works – Reports were noted as received. There was no discussion.**
- d. Discussion and possible action on available grants - D. Bennett briefly described the two grants as one for possible water extension and one from ERTD for regional marketing. D. Bennett spoke about possibly doing entry signs to the town with sunflowers. R. Matters commented he had no problem with finding out more about the grants. T. Babbitt noted the ERTD is typically a match to funds that the town's get businesses to donate to for inclusion in social media or brochures. R. Matters suggested a business directory that could be promoted throughout town and on the website. D. Bennett mentioned breakfast restaurants may be interested as they see a lot of casino visitors that stop for a more economical breakfast. T. Babbitt suggested seeing what EDC could do with the grant. There was discussion if the water grant dealt with Brownfields and may conflict with what the town has in progress already.**

MOTION: Motion was made by T. Babbitt, seconded by R. Matters, to pursue the two grants presented one from ERTD and one from Brownfields program. **Motion carried unanimously.**

- e. Discussion and possible action on ARPA funds – D. Bennett commented many organizations have sent letters requesting a donation from our ARPA funds received. She suggested sending letters to those organizations noting the requests would be considered later in 2022 after receipt of second installment of ARPA funds. There was also brief discussion about possibly using the first round of ARPA funds for extension of the water line and discussion about the process about authorizing the use of the funds.**

MOTION: Motion was made by R. Matters, seconded by T. Babbitt, to provide correspondence to all the organizations that have asked for available ARPA funds. **Motion carried unanimously.**

MOTION: Motion was made by R. Matters, seconded by R. Matters, to send to the

Board of Finance the consideration of using some of the ARPA funds for the engineering of the water project. **Motion carried unanimously.**

6. Old Business

- a. **Discussion and possible action on Social Media Policy** - D. Bennet noted she spoke with the Town Attorney and that she clarified the personal use sections of the policy. She suggested moving forward with presented the policy to the department heads with an effective date sometime after that presentation.

MOTION: Motion was made by R. Matters, seconded by T. Babbitt, to approve the social media policy as presented. **Motion carried unanimously.**

- b. **Discussion and possible action on letter received from Atlantic Broadband Advisory Council** – D. Bennett noted she spoke with Sean McKenna regarding this and he is planning to reach out again to Board of Education members for a volunteer.

7. Any Other Business that may properly come before the Board

- a. **MOTION:** Motion was made by R. Matters, seconded by T. Babbitt, to bring the letter of Town Planner, Mario Tristany Jr., onto the agenda for discussion and possible action. **Motion carried unanimously.**

MOTION: Motion was made by T. Babbitt, seconded by R. Matters, to appoint David Bennett to the Capital Improvement Committee following the recommendation of the Planning & Zoning Commission. **Motion carried unanimously.**

- b. **MOTION:** Motion was made by T. Babbitt, seconded by R. Matters, to bring the Resolution Authorizing the Execution of a Lease Purchase Agreement to Acquire Equipment, onto the agenda for discussion and possible action. **Motion carried unanimously.**

The resolution was read into the record by L. Wood. (Exhibit "A" attached)

MOTION: Motion was made by T. Babbitt, seconded by R. Matters, to approve the Resolution Authorizing the Execution of a Lease Purchase Agreement to Acquire Equipment of an emergency vehicle and Freightliner dump truck. **Motion carried unanimously.**

- c. **MOTION:** Motion was made by T. Babbitt, seconded by R. Matters, to bring the topic of assigning the CEO of the town as a member of the SEAT board, onto the agenda for discussion and possible action. **Motion carried unanimously.**

MOTION: Motion was made by T. Babbitt, seconded by R. Matters, to appoint the CEO of the town to sit on the SEAT board of directors. **Motion carried unanimously.**

- d. **MOTION**: Motion was made by R. Matters, seconded by T. Babbitt, to bring an email from David Garvey regarding an intern from UCONN, onto the agenda for discussion and possible action. **Motion carried unanimously.**

D. Bennett noted UCONN is providing the opportunity to host an intern who is working on master's degrees in public administration or policy. R. Matters noted it is a great program that he has used before. T. Babbitt questioned where the funding of \$16,500 would come from.

MOTION: Motion was made by R. Matters, seconded by D. Bennett, to table this item. **Motion carried unanimously.**

8. Public Forum

Dave Vieaux – Leha Ave. – D. Vieaux expressed his concern about the spotted lantern fly and whether or not there was any information received from the Tax Assessor about legislation authorizing the request of registration information. T. Babbitt and D. Bennet briefly responded.

James Barnie – Hopeville Rd. – J. Barnie noted there is an EDC meeting tomorrow night and they could possibly look at the ERTD grant information if it is supplied to the Town Planner prior to the meeting.

Ernest Norman – Norman Rd. – E. Norman noted concerns about the way his property was left after the construction of the elderly housing and also noted the catch basins on Norman Rd. that are covered with leaves and causing a drainage issue. T. Babbitt responded he would meet with him on site to address some of the issues.

9. Adjournment

MOTION: Motion was made by T. Babbitt, seconded by R. Matters, to adjourn the meeting at 6:40 PM. **Motion carried unanimously.**

Respectfully Submitted,



Lisa M. Wood,
Executive Assistant

APPENDIX "A"
Board of Selectmen, December 14, 2021 regular meeting minutes

TOWN OF GRISWOLD, CONNECTICUT
BOARD OF SELECTMEN

RESOLUTION AUTHORIZING THE EXECUTION OF A LEASE
PURCHASE AGREEMENT TO ACQUIRE EQUIPMENT

WHEREAS, the Town of Griswold, Connecticut (the "Town"), desires to enter into a lease purchase financing for the acquisition of a Custom Spartan Emergency Response Vehicle and a Freightliner Dump Truck with Plow (collectively, the "Equipment"); and

WHEREAS, the Town desires to acquire the Equipment and enter into a lease purchase agreement with Tax-Exempt Leasing Corp., a financial lending (the "Lessor") to finance the acquisition of such Equipment.

NOW THEREFORE, BE IT RESOLVED,

1. That (i) the First Selectman is hereby authorized to enter into a lease purchase agreement (the "Lease") by and between the Town and the Lessor for the lease of the Equipment for a period of no more than ten (10) years, in such form and having such terms and details as determined by the First Selectman, subject to the following limitations. The amount to be financed under the Lease shall be no greater than \$962,709.00 and payable in annual installments of principal and interest. At the conclusion of the term of the Lease, provided all the payments required under the Lease, including payments of rent, have been made, the Lessor's interest in the Equipment shall terminate. Payments in respect of the Lease shall be subject to annual appropriations of the Town. The Lease shall include a "non-appropriation of funds" clause allowing for termination in the event that sufficient funds are not appropriated to make payments of rent and other amounts each fiscal year.

2. That the First Selectman or the Finance Director is hereby authorized to make such representations and covenants and to execute and deliver such contracts, financing statements, affidavits, agreements and documents, including but not limited to, an escrow agreement and a tax certificate, as are determined by the First Selectman or the Finance Director to be necessary or desirable to evidence and secure the Town's obligations pursuant to the Lease, to ensure the interest paid on the Lease is exempt from taxation under the Internal Revenue Code of 1986, as amended (the "Code"), and to finance the purchase of the Equipment, and that the execution of such contracts, financing statements, affidavits, agreements and documents shall be conclusive evidence of such determination.

3. That the First Selectman or the Finance Director is hereby authorized to appoint a bank or trust company to act as escrow agent in connection with the foregoing lease purchase transaction and to do or cause to be done any and all other acts and things necessary or proper to further the purposes of this resolution and the terms and obligations in respect of the Lease.

4. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid up to sixty days prior to and any time after the date of passage of this Resolution in an amount not to exceed \$962,709.00 for the Equipment with the proceeds of the Lease. The Lease shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the purchase of the Equipment, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Finance Director or designee is authorized to pay project expenses in accordance herewith pending the execution of the Lease.

5. Nothing contained in this Resolution, the Lease nor any other instrument shall be construed with respect to the Town as incurring a pecuniary liability or charge upon the full faith and credit of the Town or against its taxing power, nor shall the breach of any agreement contained in this Resolution, the Lease or any other instrument or document executed in connection therewith impose any pecuniary liability upon the Town or any charge upon its full faith and credit or against its taxing power, except to the extent that the payments payable under the Lease are special limited obligations of the Town as provided in the Lease.