



Town of Griswold

28 Main Street
Griswold, CT 06351

J. O'Neill-Caton,
2018 FEB 20 PM 1:44 east.



**Board of Selectman
Special Meeting
Selectmen's Meeting Room
Thursday, February 15, 2018
3:00 PM**

MINUTES

1. **Call to Order/Roll Call** – Meeting was called to order at 6:02 PM by Todd Babbitt, First Selectman

Members Present: Todd Babbitt, First Selectman
Steve Merchant, Second Selectman
Ed Burke, Third Selectman

Others Present: Erik Christensen, Finance Director
Ryan Aubin, YFS/Recreation Director
Tom Holowaty, GVFD Chief
Brooke Deiger, Registrar of Voters
Evelyn Sagnolo, Assessor
Lou Demicco, Chief JCFD
Fred Marzec, Fire Marshal

2. **Discussion and possible action on 2018/2019 departmental budgets**

Recreation/YFS – R. Aubin went over the entire budget and noted any changes are contractual. He also touched base on different programs offered. R. Aubin noted there is \$14,000 that comes from the state and there is an Enhancement grant of \$4,888. T. Babbitt asked about a gap in funding of programs and actual costs and asked if something was depending on donations coming in and was concerned that they may not. He also wanted to know if there was a way to figure if participation itself is going up or going down year to year not based on the overall number because the fee may differ each month. It was suggested showing enrollment numbers on the sheet. T. Babbitt asked what the actual increases were in the budget. E. Christensen noted that the insurance is actually going down, instead of having anticipated going up. He noted the Recreation budget is 0.06% increase and Youth Services is a 1.20% increase. E. Christensen commented with a 0% increase budget we would still have a

2.14 mill increase.

Selectman's Budget – T. Babbitt presented the Selectmen's budget. Postage, service contracts and Worker's compensation costs were decreased and technology maintenance went up due to the IT contract. Nothing else was increased besides contractual. Overall increase is a 0.92% increase. He also noted that SEAT is in danger of cutting operation hours due to lack of funding.

GVFD – Tom Holowaty presented the department budget with an overall increase of \$10. An upgrade on the light tower for the rescue has to be done at a cost of \$15,000. T. Holowaty suggested maybe splitting the costs with the company over a two year budget. They are absorbing costs for some of the maintenance on the trucks. T. Babbitt had asked about cutting a little from OSHA and physicals since it has not reached that amount in the past.

Fire Marshal's Office – Tom Holowaty presented the Fire Marshal budget. He noted they need to update their code books at a cost of \$1,800.

Registrar's Office – Brooke Deiger presented the budget. She noted they would like a new computer and a printer to share. E. Christensen noted everything is pretty much the same. There is a request for a 2% increase in salaries, canvas was dropped by \$200 and service contracts is up \$50. E. Christensen noted the contractual has been low because we have been fortunate to not have recounts.

T. Babbitt continued – T. Babbitt noted 1701-Legal was raised to \$20,000 because contract negotiations will be beginning for both unions. Town Hall budget, custodian salary and taxes were increased. Electricity went down \$1,000. Building repairs went down by \$3,000. The only thing that changed at Pachaug Town Hall was the phone was increased as a requirement for voting use. Budget for the highway building and ambulance garage stayed the same. Animal Control services went down \$1,527 and phone went down \$350. Highway Department, seasonal maintainer was lowered to \$100. Bulky waster overtime went up \$1,000. Gasoline and fluids went down \$5,000. Snow removal sand and salt went up \$10,000. Contractual road repairs has been removed for this year, but will go back in for next year. Historic research and road discontinuance was cut \$4,000. Resource Recovery Authority was decreased by \$5,000. Electricity for transfer station was increased \$250. Dumpster replacement was reduced to \$10 just to keep it open which is a decrease of \$790. Overall Public Works went up 0.59% and waste disposal went down 4.45%.

Assessor – Evelyn Spagnolo presented the budget. There is a contractual increase in salaries. Nothing else changed from last year except the BAA postage which went from \$10 to \$0. They are still waiting for prices on the service contracts. The only question noted was if the maps had to be updated every year.

JCFD – Lou Demicco presented the budget. He has a zero percent increase in the budget. He did mention there is a \$14,000 repair needed to equipment, but he has that

covered in the budget.

Treasurer – E. Christensen presented the budget. T. Babbitt noted line 5120d was supposed to be a flat agreed upon amount of \$1 per hour as documented and it was agreed to bring that line total back down to \$1820.

Fire Marshal/Emergency Management – F. Marzec presented the budget. F. Marzec confirmed that new code books are needed at an approximate cost of \$2500. T. Babbitt did note he asked the SCCOG to look into the possibility of purchasing the updated books and putting them on the web for towns to access.

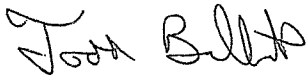
Building Official – E. Christensen presented the budget. Service contracts were increased \$400. Salary was increased per contract. The salary for Building Official was undecided at this time.

Contributions – E. Christensen presented the contributions. He noted he had not received them all at that this point. It was briefly discussed possibly funding some of the requests with AI penalty money or the Anthony Fund account. It was agreed to fund all contributions requests the same as last year at this point, with the understanding they may have to be cut to some degree as the budget process goes on.

3. Adjournment

MOTION: Motion was made by E. Burke, seconded by S. Merchant, to adjourn the meeting at 4:50 PM. **Motion carried unanimously.**

Respectfully Submitted,



Todd Babbitt,
First Selectman