

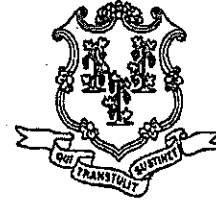
Valerie Puvion

2020 FEB 24 PM 3:02



Town of Griswold

28 Main Street
Griswold, CT 06351



Board of Selectman Special Meeting Selectmen's Meeting Room Thursday, February 20, 2020 5:00 PM

MINUTES

1. **Call to Order/Roll Call** – Meeting was called to order at 5 PM by Todd Babbitt, First Selectman

Members Present: Todd Babbitt, First Selectman
Richard Grabowski, Selectman
Jared Picco, Selectman

Others Present: Julie Marcotte, Finance Director
Ryan Aubin, Director, Recreation/YFS
1 interested citizen

2. **Discussion and possible action on 2020/2021 departmental budgets**

Selectmen – Budget was presented by T. Babbitt. Wages and contractual services were briefly reviewed as well as the grant writer. There is a proposed increase in advertising of \$2000 due to an anticipated flyer. Liability insurance has a 5% increase. Technology and maintenance was increased slightly. A position of HR Director was added at an amount of \$70,000. Contractual, temp and occasional was increased by \$1500 to allow for the possible secretary for a commission.

Legal - Budget was presented by T. Babbitt. It was noted we are over budget for this year due to various employee issues. It was decided to leave the amount as budgeted for next year, as this year was untypical. Probate court is based on their request. BOF legal consultant was decreased to \$1 as a place holder. Town Counsel has consistently been over budget but looks to be on track this year.

Town Hall – Budget was presented by T. Babbitt. Phone was increased \$1000. There were no other changes.

Pachaug – Budget was presented by T. Babbitt. Building repairs was increased \$100 and supplies decreased \$100.

Highway Building – Budget was presented by T. Babbitt. There were no changes.

Ambulance Building – Budget was presented by T. Babbitt. There were no changes.

Dog Pound – Budget was presented by T. Babbitt. Heating was reduced to \$500. Julie has some questions regarding the NECCOG contract and T. Babbitt noted he would look into it.

Highway Department – Budget was presented by T. Babbitt. OT payroll was increased due to the continual over expenditure and increase in wages. Tree maintenance was increased to \$20,000. Wages, FICA and health insurance were figured at actual costs. Gasoline, fuels and fluids was reduced by \$5000.

Waste Disposal - Budget was presented by T. Babbitt. Dumpster replacement has been added back into the budget. There were no other changes.

Contributions – T. Babbitt went over the requests. Changes to requests are funded as noted. Safe Futures \$1500, Eastern CT Conservation District \$0, Legion Baseball \$0, Little League Baseball \$1500, New London Homeless Hospitality Center - \$0, Sexual Assault Crisis Center \$500, UCFS \$3000, Community Renewal Team (nothing received), Slater Library asked for \$90,000 but would like to find out what Lisbon is projecting.

There was brief discussion on acquiring defibrillators for town buildings. The discussion involved possible budget funding but also outside funding through private sources and grants.

3. **Discussion on First Selectman issuing policies to employees** – T. Babbitt noted he would be issuing two employee policies regarding sexual harassment and conduct. Employees will be required to sign off on them.

4. **Adjournment**

MOTION: Motion was made by T. Babbitt, seconded by J. Picco, to adjourn the meeting at 6:16 PM. **Motion carried unanimously.**

Respectfully Submitted,



Todd Babbitt,
First Selectman