

Jamie O'Neill Eaton
2018 FEB 23 PM 12:19



Town of Griswold

28 Main Street
Griswold, CT 06351



**Board of Selectman
Special Meeting
Selectmen's Meeting Room
Thursday, February 22, 2018
3:00 PM**

MINUTES

1. **Call to Order/Roll Call** – Meeting was called to order at 3:00 PM by Todd Babbitt, First Selectman

Members Present: Todd Babbitt, First Selectman
Steve Merchant Sr., Second Selectman
Ed Burke, Third Selectman

Others Present: Erik Christensen, Finance Director

2. **Discussion and possible action on 2018/2019 departmental budgets**

All Elected Officials salaries – 2% increase

Assessor – no changes

Registrar – no changes

Town Clerk – no changes

Fire Departments – E. Christensen will talk to chiefs about decreasing physical allowances by \$1,000

Contributions – Veteran's Council cut to \$1,000, Women's Shelter cut to \$1,200, Eastern CT Conservation District and the Homeless and Hospitality center were not funded this year as it was not in the past, UCFS funded at \$5,000, it was discussed to flat fund the library at \$85,000.

Recreation/Youth Services – It was discussed combining these in the budget instead of using a transfer to Youth Center (5302). E. Christensen said that line (5426) was going to get eliminated. Transfer to Recreation fund will stay there. T. Babbitt expressed his concern for having a way for the money coming into the Recreation Department be reflected in the budget. E. Christensen said there is a possibility of having all funds collected in the Finance Department.

Building Department – Current revenues were discussed. It was agreed to fund the Building Official for 25 hours per week.

School Department – It was briefly discussed giving the school a line item of 10,000 for recruitment.

3. **Discussion on Town Administrator job description** – Questions about statements in the job description and duties were discussed, also the possible conflict if change were to be made to Town Manager. There was brief discussion about required Human Resources training. Suggestions of a right to break the contract and a change in the increase were discussed. It was decided to clarify issues with the Town Attorney and bring back before the Board.

4. **Adjournment**

MOTION: Motion was made by T. Babbitt, seconded by S. Merchant, to adjourn the meeting at 4:11 PM. **Motion carried unanimously.**

Respectfully Submitted,



Todd Babbitt,
First Selectman