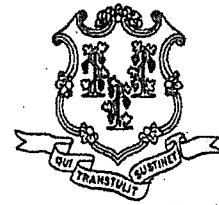


J. O'Neil W. Eaton.
2019 FEB 11 AM 10:22 AEST



Town of Griswold
28 Main Street
Griswold, CT 06351
Board of Selectman
Special Meeting
Selectmen's Meeting Room
Thursday, February 7, 2019
4:30 PM



MINUTES

1. **Call to Order/Roll Call** – Meeting was called to order at 4:30 PM by Todd Babbitt, First Selectman

Members Present: Todd Babbitt, First Selectman
Steve Merchant, Second Selectman
Ed Burke, Third Selectman

Others Present: Lisa M. Wood, Executive Assistant
Julie Marcotte, Finance Director
Tom Holowaty, Deputy Fire Marshal
Evelyn Spagnolo, Tax Assessor
Louis Demicco Jr., JCFD Chief
Juackino Cipriano, Building Official

2. **Discussion and possible action on 2019/2020 departmental budgets**

GVFD – Budget was presented by Tom Holowaty Sr. - There was an increase in gas. It was noted that Concentra was giving the firemen inconsistent information of when physicals are needed and the fire department is looking at Physicians 1 which would be \$40 cheaper per physical. Retention is holding steady and was adjusted a couple of years ago. T. Holowaty noted they are trying to do some recruitment and that cost is coming out of the retention money.

Fire Marshal – Budget was presented by Tom Holowaty Sr. – There was a slight increase in supplies for books that are needed. There are also more hours anticipated due to possible projects starting. There was a typo correction in physicals 5504A. There was an increase in fire hydrants due to a rate hike. There was also an increase in salaries and benefits.

Tax Assessor – Budget was presented by Evelyn Spagnolo. – There was an increase in transfer to revaluation because one year the money was not put into the budget. There is also a line for advertising as it is required for the BAA. Some money may be able to be saved on the next revaluation is we go with the regional service provided. It was also noted the upcoming grand list is going up 1.25%. With these projected numbers and requested budget it actually brings the projected mill rate down .05 mills. There will be an additional charge for an updated conversion system in 2020/2021 but that should be less if done in conjunction with the revaluation. That should be shown in the next budget year.

JCFD – Budget was presented by Louis Demicco Jr. – There is a 2% increase to vehicle repairs and maintenance because that is where most the money went this year to repair the ladder truck. Everything else stayed pretty much the same. They are projected to be under budget with the physicals and it was decided to take the extra \$200 out and bring it back down to \$10,000. It was confirmed they will be on target for the retention money and as required by the BOF they have to use the same formula for retentions for both fire departments. Both fire department budgets are fairly close in figures with a slight difference in which line items the money is in.

Building Dept. – Budget was presented by Juackino Cipriano. – There is a \$14,000 increase for a new software program which would allow all permit information to be stored and shared with other departments which would expedite the process with the assessor and eliminate paperwork.

3. Adjournment

MOTION: Motion was made by T. Babbitt, seconded by S. Merchant, to adjourn the meeting at 5:38 PM. **Motion carried unanimously.**

Respectfully Submitted,



Lisa M. Wood,
Executive Assistant