



Town of Griswold

Capital Improvement Committee
Regular Meeting
Selectmen's Meeting Room
December 16, 2021
6:00 PM



MINUTES

1. **Roll Call/Call to Order: The meeting was called to order at 6:00 PM**

Capital Improvement Committee Members Present:

James Barnie, Chairman
David Bennett
Louis Demicco III
Marty Osga

Members Absent:

Alex Grzelak
Richard Matters
Dan Webster

2. **Approval of Minutes**

a) **June 3, 2021, special meeting minutes**

M. Osga made a **motion** that was seconded by L. Demicco III to approve the June 3, 2021, minutes as presented. All in favor with the exception of D. Bennett who abstained; **motion carried**.

3. **Public Forum**

No members of the public wished to speak.

4. **Old Business**

a) **Discussion and possible action on election of officers.**

L. Demicco III made a **motion** that was seconded by M. Osga to nominate J. Barnie Chairman of the Capital Improvement Committee. All in favor with the exception of J. Barnie who abstained; **motion carried**.

D. Bennett made a **motion** that was seconded by M. Osga to nominate L. Demicco III Vice-Chairman of the Capital Improvement Committee. All in favor; **motion carried**.

L. Demicco III made a **motion** that was seconded by M. Osga to table the nomination of Secretary until the next regular meeting. All in favor; **motion carried**.

b) **Discussion and possible action on setting 2022 meeting schedule.**

L. Demicco III made a **motion** that was seconded by M. Osga to change the Capital Improvement Committee meeting times in 2022 to 6:30 and still meet the third Thursday of each month in the Selectmen's meeting room. All in favor; **motion carried**.

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Ann P. Minner, secret.

- c) **Discussion and possible action on making recommendations for expenditure freezes related to FY 21-22 Capital Improvement Plan.**
The Capital Improvement Committee discussed the request from the Board of Finance to make recommendations for freezes in the current year Capital Plan due to not receiving the \$524,960 that was budgeted for the Distressed Municipality Grant. After discussion, the Committee recommended reducing General Road Projects by \$279,960, IT Infrastructure by \$10,000, Repaving GPS Campus Entrance by \$105,000, GPS Ford F-550 by \$10,000, GPS John Deere 1100 by \$10,000, and PW Elgin Sweeper by \$110,000. L. Demicco III made a **motion** that was seconded by M. Osga to approve freezes as presented. All in favor; **motion carried.**
- d) **Discussion, review and possible action on 5 yr. Capital Improvement Plan for FY2023-2027.**
J. Barnie presented a synopsis on the current 5-year capital plan and went through each item that has been requested for the current year. The Committee discussed the current items that have been requested. J. Barnie stated that the current capital plan as requested is \$1,651,826. J. Barnie also stated that the job of the Committee is to present a plan that meets the needs of the Town and even though he believes the Board of Finance won't approve the full amount requested, he does not believe the Committee should start off by underfunding the capital plan. The only item removed from the capital plan at this point was the \$35,000 electric sign resulting in a current year capital request of \$1,616,826.

5. **Any Other Business**

There was no other business.

6. **Adjournment:** L. Demicco III made a **motion** that was seconded by D. Bennett to adjourn. All in favor; **motion carried.** J. Barnie adjourned the meeting at 7:19pm.

Respectfully Submitted,

Erik Christensen
Finance Director