



Griswold Housing Authority

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Minutes of meeting of
The Griswold Housing Authority
Monday, January 29, 2018
Ashland Manor, 9:00 a.m.

Salute to the flag.

Roll Call

Members present: Richard Grabowski (Chairperson,) Judi Merrill (Vice Chair, Assistant Treasurer, Don Walsh (Treasurer,) and Loretta Ellis. Paul Brycki, Executive Director, Jim Barnie, and residents: David Wellington, Charlie Sabrowski, Kathy Rossi, Kathy Coletti, and Richard Rondina.

Regular Meeting Minutes of December 18, 2017:

Judi Merrill made a motion to accept the minutes as presented. Loretta Ellis seconded it. All were in favor. Motion passed.

Special Meeting Minutes of Thursday, December 28, 2017 @ McCluggage Manor:

Judi Merrill made a motion to accept the minutes as presented. Loretta Ellis seconded it. All were in favor. Motion passed.

Treasurer's Reports for November 30, 2017 and December 31, 2017:

Judi Merrill made a motion to accept both Treasurer's reports pending audit. Don Walsh seconded it. All were in favor. Motion passed.

Director's Report:

1. Vacant Apartments- Ashland Manor has one vacant apartment. McCluggage Manor has one vacant apartment. Both apartments should be filled shortly.
2. New Facility- The Urban Act was approved for the installation of the sanitary line and drainage. However, we need to change the language of the contract in order to start the contract.
3. Ashland Manor, Phase IV- We are working on finalizing and closing out the grant.

Any Old Business:

1. Search for new Board Member- Loretta Ellis made a motion to replace Joan Hoar and to replace herself on the Board. Don Walsh seconded it. All were in favor. Motion passed. Paul Brycki will forward all the names to The Board of Selectman for approval.
2. New Project/Security Deposit/Rent Adjustments- Letters went out to all residents about the security deposit, indicating that the first payment is due by February 1st, 2018. The residents get up to twelve months to pay it in full. Rent adjustments will be completed in early spring.

3. Inspection Reports- Paul Brycki will be following up on any apartment findings from the inspections.

Any New Business:

1. Motor Vehicle Accident- Charlie Sabrowski moved his truck and hit adjacent car, owned by Claire Greenberg. Don Walsh made a motion to pay the claim. Judi Merrill seconded it. All were in favor. Motion passed.
2. Parking Lot Drain- The town's public works department repaired the drain and will finish off the asphalt patching/repair in the spring.

Public Forum:

David Wellington complained that Carl Lussier was spreading sand too closely to people and things. Paul Brycki will follow-up with Carl Lussier.

Any Other Business Properly Coming before the Authority

None at this time.

Adjournment

Judi Merrill made the motion to adjourn the meeting at 10:05 a.m. It was seconded by Loretta Ellis. All were in favor. Motion passed.

Respectfully submitted,

Paul Brycki
Executive Director
Griswold Housing Authority