



# Griswold Housing Authority

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Minutes of meeting of  
The Griswold Housing Authority  
Monday, January 27, 2020  
Ashland Manor, 9:00 a.m.

## Salute to the flag.

## Roll Call

Members present: Richard Grabowski (Chairman) Judi Merrill (Vice Chair), Don Walsh (Treasurer), Leona Minski, Tina Falck, and Paul Brycki, Executive Director.) Also present: James Barnie and Clarence Merrill.

## Regular Meeting Minutes of December 30, 2019:

Judi Merrill made a motion to accept the minutes as presented. Don Walsh seconded it. All were in favor. Motion passed.

## Treasurer's Reports for December 31, 2019:

Judi Merrill made a motion to accept the treasurer's reports as presented, pending audit and the checking account reconciliation. Leona Minski seconded it. All were in favor. Motion passed.

## Director's Report:

1. Vacant Apartments- Ashland Manor and McCluggage Manor are both full.
2. New Facility- Paul Brycki continues to search for a new grant coordinator for the new construction project. He is currently reviewing three different companies. Paul Brycki asked if anyone on the committee would like to be on the search committee. Two members volunteered: Richard Grabowski and Don Walsh.

## Any Old Business:

1. Don LaPointe/Audit Report- Don LaPointe reported that all auditors are busy at this time of year, so the audit for 2015/2016 and 2017/2018 will be finished up after April 15, 2020.
2. Policy Violations- Ernie Signorino, apartment #28 @ McCluggage, had his apartment cleaned to expectations. Eric Thomas, apartment #17 @ McCluggage Manor, had a noise disturbance that upset neighbors, whom reported this to Paul Brycki. Paul Brycki will follow-up with Mr. Thomas.
3. Construction Update for new Griswold Senior Center- The trash receptacle was blocked during scheduled pick-up time, resulting in a special pick up later on in the week (two days later.) This resulted in an additional charge. On Friday, January 24, 2020, one of the construction trucks caught on fire, resulting in a call from Jewett City and Griswold Fire Departments. The fire was extinguished. The fire will be investigated by the Fire Marshalls.

Any New Business:

1. Estimate for new computer- The main office computer is over six years old. An estimate was obtained, with detailed specs, which estimate a total cost of \$1,401.00. This estimate was provided by Steven Gruchawka of Steve the Computer Guy. Don Walsh made a motion to spend approximately \$1,400.00 on a new computer. Judi Merrill seconded it. All were in favor. Motion passed.

Public Forum:

Tina Falck requested that a notice be given to all residents regarding proper use of the washers and dryers.

Any Other Business Properly Coming before the Authority:

None.

Adjournment

Judi Merrill made the motion to adjourn the meeting at 10:05 a.m. It was seconded by Don Walsh. All were in favor. Motion passed.

Respectfully submitted,

A handwritten signature in cursive script that reads "Paul Brycki". The signature is written in black ink on a white background.

Paul Brycki  
Executive Director  
Griswold Housing Authority