



# Griswold Housing Authority

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Minutes of meeting of  
The Griswold Housing Authority  
Monday, October 28, 2019  
McCluggage Manor, 9:00 a.m.

Salute to the flag.

## Roll Call

Members present: Richard Grabowski (Chair) Judi Merrill (Vice Chair) Leona Minski, Tina Falck, and Paul Brycki, Executive Director, Absent: Don Walsh (Treasurer)

## Regular Meeting Minutes of September 23, 2019:

Tina Falck made a motion to accept the minutes as presented. Leona Minski seconded it. All were in favor. Motion passed. Judi Merrill abstained since she was not present for the last meeting.

## Treasurer's Reports for September 30, 2019:

Leona Minski made a motion to accept the treasurer's reports as presented, pending audit. Tina Falck seconded it. All were in favor. Motion passed.

## Director's Report:

1. Vacant Apartments- Ashland Manor is full. There is one vacant apartment at McCluggage Manor. The Board discussed moving Charlene Tops, currently homeless, into the vacant apartment.
2. New Facility- Paul Brycki attended the three day grant seminar in Hartford, CT for the CDBG. Paul Brycki also spoke with the Lieutenant Governor about financing the new facility.

## Any Old Business:

1. Policy Violations- There are several residents who are in violation of the GHA policies. Paul Brycki will be addressing these to resolve. The Board suggested that Paul Brycki send a letter to Ernest Signorino, apartment #28 that his abandoned vehicle needs to be removed from the property.
2. New Phone System- No update.
3. Bernadette Schmidt vs. Griswold Housing Authority- No updates. To be removed from upcoming documents.
4. Don LaPointe/Audit Report- The annual audit report from 2015 was submitted to the state of Connecticut for approval. The reports from 2016, 2017, and 2018 will follow shortly.
5. Annual Fire Alarm Inspections- GHA worked with Tom Holowaty and D/E/F Wiring to conduct the testing. Tom Holowaty's report is being reviewed and items will be corrected that are indicated.

6. Annual Apartment Inspections- The Board had a discussion on the inspection results. Paul Brycki will be working on resolving the findings.

Any New Business:

1. Letter to Stewart Manosh- Paul Brycki provided the Board with a copy of the letter that was sent to Mr. Manosh from both Todd Babbitt and Paul Brycki for their information.

Public Forum: The Board discussed the Christmas Party. It will be on Friday, December 13, 2019 @ 12pm. Judi Merrill and Leona Minski are the hostess'. Paul Brycki will also be coordinating. A notice to follow.

Any Other Business Properly Coming before the Authority

None.

Adjournment

Leonda Minski made the motion to adjourn the meeting at 10:05 a.m. It was seconded by Tina Falck. All were in favor. Motion passed.

Respectfully submitted,

A handwritten signature in cursive script that reads "Paul Brycki". The signature is written in black ink and is positioned above the typed name and title.

Paul Brycki  
Executive Director  
Griswold Housing Authority