



Griswold Housing Authority

230 Taylor Hill Road
Griswold, CT 06351
Phone & Fax (860) 376-4516



Minutes of meeting of
The Griswold Housing Authority
Monday, October 29, 2018
Ashland Manor, 9:05 a.m.

Salute to the flag.

Roll Call

Members present: Richard Grabowski (Chair,) Judi Merrill (Vice Chair,) Don Walsh (Treasurer,) Tina Falck, and Paul Brycki, Executive Director, and residents: David Wellington, Helen Weeks, Lorraine Duprey, Kathy Rossi, and Charlie Sabrowski.

Regular Meeting Minutes of September 24, 2018:

Judi Merrill made a motion to accept the minutes as presented. Don Walsh seconded it. All were in favor. Motion passed. Tina Falck abstained from voting as she was not present at the last meeting.

Treasurer's Reports for September 30, 2018:

Judi Merrill made a motion to accept the reports pending audit. Tina Falck seconded it. All were in favor. Motion passed.

Director's Report:

1. Vacant Apartments- Ashland Manor is full. McCluggage Manor has one vacant apartment, #29 that is being prepared for rental.
2. New Facility- The Grants Coordinator and associated parties worked with Peter Hance to provide all of the necessary information to prepare the grant that was due 10/31/18.
3. Ashland Manor, Phase IV- Larry Wagner and Associates continue to finalize the grant.

Any Old Business:

1. Rent Adjustments- Paul Brycki calculated all of the rents except for six residents. Paul Brycki reported that the medical deductions are time consuming.
2. Annual Apartment Inspections- The committee turned in their reports for the annual inspection. Paul Brycki will be following up with the residents on any findings.
3. Bed Bugs and Fleas Report- Paul Brycki reported that after spraying for pests that the situation is currently under control. Tina Falck suggested that we have a bed bug meeting. She suggested that Uncas Health come to inform the residents about fleas and bed bugs.

Any New Business:

1. Policy Violations- Paul Brycki will continue to work on violations as they arise.
2. Leona Minski letter- Leona Minski submitted a letter to the Board requesting to return to

Griswold Housing. The Board discussed the letter and Don Walsh made a motion, under a hardship clause, and Judi Merrill seconded it. All were in favor, for Leona Minski to return to Griswold Housing. Motion passed.

3. Annual Fire Alarm Inspection- The annual fire alarm inspection was completed on October 22nd and 23rd of 2018. Both complexes were tested. There are some necessary repair work to be done in upcoming weeks.

Public Forum:

The Board members suggested that we develop a policy sub-committee to create personnel policies and residents' policies.

The Board discussed the annual Christmas party with the residents. The date will be Friday, December 14, 2018. Judi Merrill will be coordinating the food and details.

Any Other Business Properly Coming before the Authority

None.

Adjournment

Don Walsh made the motion to adjourn the meeting at 10:10 a.m. It was seconded by Tina Falck. All were in favor. Motion passed.

Respectfully submitted,

Paul Brycki
Executive Director
Griswold Housing Authority