



Griswold Housing Authority

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Minutes of meeting of
The Griswold Housing Authority
Monday, November 26, 2018
McCluggage Manor, 9:00 a.m.

Salute to the flag.

Roll Call

Members present: Richard Grabowski (Chair,) Judi Merrill (Vice Chair,) Don Walsh (Treasurer,) Tina Falck, and Paul Brycki, Executive Director, James Barnie, and residents: David Wellington, Helen Weeks, Lorraine Duprey, Kathy Rossi, and Charlie Sabrowski.

Regular Meeting Minutes of October 29, 2018:

Judi Merrill made a motion to accept the minutes as presented. Don Walsh seconded it. All were in favor. Motion passed.

Treasurer's Reports for October 31, 2018:

The Treasurer's reports were not available at this time.

Director's Report:

1. Vacant Apartments- Ashland Manor is full. McCluggage Manor has one vacant apartment, #29 that a new resident will be moving into.
2. New Facility- The Board is waiting to hear back on the application that was put forward for the financing.
3. Ashland Manor, Phase IV- The Board is waiting on the final audit report.

Any Old Business:

1. Rent Certification- Completed. The residents will make their first adjusted payment on 12/1/18.
2. Bed Bugs and Fleas Report- No current issues. Paul Brycki will schedule an educational session on bugs and fleas in January 2019.
3. Policy Violations- Paul Brycki will continue to work on violations as they arise.

Any New Business:

1. Christmas Party- Judi Merrill is in charge of the annual Christmas party. Matthew's will be doing the catering.
2. Personnel Policies- Paul Brycki is working on this.

Public Forum:

The Board discussed the resident vacancy on the Board. Paul Brycki will notify residents about the vacancy to try to fill it.

Any Other Business Properly Coming before the Authority

None.

Adjournment

Don Walsh made the motion to adjourn the meeting at 9:40 a.m. It was seconded by Tina Falck. All were in favor. Motion passed.

Respectfully submitted,

Paul Brycki
Executive Director
Griswold Housing Authority