



Griswold Housing Authority

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Minutes of meeting of
The Griswold Housing Authority
Monday, November 27, 2017
Ashland Manor, 9:00 a.m.

Salute to the flag.

Roll Call

Members present: Judi Merrill (Acting Chairperson,) Loretta Ellis, and Don Walsh. Absent: Richard Grabowski (Chairperson.) Also present Paul Brycki, Executive Director, James Barrie, and residents: David Wellington, Charlie Sabrowski, Rich Rondina, and Robert Kowal.

Regular Meeting Minutes of October 30, 2017:

Don Walsh made a motion to accept the minutes as presented. Loretta Ellis seconded it. All were in favor. Motion passed.

Treasurer's Report September 30, 2017 and October 31, 2017:

Loretta Ellis made a motion to accept the Treasurer's reports as presented. Don Walsh seconded it. All were in favor. Motion passed.

Director's Report:

1. Vacant Apartments- Ashland Manor has two vacant apartments. McCluggage Manor has two vacant apartments. The two at McCluggage Manor are being prepared for rental.
2. New Facility- No updates.
3. Ashland Manor, Phase IV- Paul Brycki handed out a change order, SK1 Improvement Sketch for Ashland Manor, explaining the drainage issue we have. Unfortunately, it was not done correctly. The contractor is going to re-do it.

Any Old Business:

1. Enforcement of Violations:
 - a. Robert Kowal- ongoing. Charlie reported that Tom Godel saw Mr. Kowal underneath Charlie Sabrowski's car in the middle of the night. Mr. Kowal denied it and no police report was filed.
2. Ashland Manor Real Estate- Continue to monitor.
3. Phase I Update on Ashland Manor/Electrical Project- Larry Wagner and Associates are working with the state on the project for funding.
4. Washers and Dryers for McCluggage Manor- Bousquet's is working on the key and also repairing the dryers' vents.

5. Search for new Board member- The ad did appear in “The Resident,” however it has not yet appeared in The Bulletin under, “Various Matters.” There has been one applicant thus far.
6. New Project/Security Deposit/Rent Adjustments- Paul Brycki is working on this.
7. Norman Easements/Payment of \$5,000.00- This is being delayed based on the easement needing to be released.
8. Direct Deposit/Online Bank Registration- Don Walsh, Judi Merrill, and Paul Brycki will return to the bank to finalize it.

Any New Business:

1. Results from apartment inspections: Judi Merrill reported on McCluggage Manor. She reported that we have some apartments that are not up to the housing authority’s standards. Loretta Ellis reported on Ashland Manor. She reported that there were also some apartments in Ashland Manor that are also not meeting the housing authority standards. Paul Brycki will follow-up with these residents by letter.
2. Christmas Party date and food- The date was set for December 8, 2017. There will be a dessert contest as well. The party will start at 12pm and residents will be given a notice. It will be held at McCluggage Manor. The party will be catered by Matthew’s catering company.

Public Forum:

None.

Any Other Business Properly Coming before the Authority

None at this time.

Adjournment

Don Walsh made the motion to adjourn the meeting at 10:15 a.m. It was seconded by Judi Merrill. All were in favor. Motion passed.

Respectfully submitted,

Paul Brycki
Executive Director
Griswold Housing Authority