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Griswold Housing Authority

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Minutes of meeting of
The Griswold Housing Authority
Monday, November 29, 2021
Ashland Manor, 9:00 a.m.

Salute to the flag.

Roll Call

Members present: Richard Grabowski (Chairman) Judi Merrill (Vice Chair), Leona Minski, and Paul Brycki, Executive Director. Also present: Dana Bennett First Selectman and Donald LaPointe. Absent: and Don Walsh (Treasurer) and Tina Falck.

Regular Meeting Minutes of October 25, 2021

Executive Session Meeting Minutes of November 12, 2021:

Leona Minski made a motion to accept the regular minutes as presented. Judi Merrill seconded it. All were in favor. Motion passed.

Richard Grabowski made a motion to accept the executive meeting minutes as presented. Judi Merrill seconded it. All were in favor. Motion passed.

Treasurer's Reports October 31, 2021:

Donald LaPointe reviewed the Treasurer's Report with the Board and answered the questions that the Board asked. Richard Grabowski made a motion to approve the minutes for October 31, 2021 as presented pending audit. Judi Merrill seconded it. All were in favor. Motion passed.

Director's Report:

1. Vacant Apartments- McCluggage Manor- None. Ashland Manor- Two vacant apartments, #14 and #6. The apartments are being prepared for rental.
2. New Facility- Donald LaPointe discussed new funding opportunities at the state level.
3. Bed Bugs- There are three apartments that have bed bugs at McCluggage Manor. They have been treated twice already, and will have a third treatment soon.
4. Policy Violations- One resident was served papers from the attorney regarding moving. No further updates. The Board received a letter from Schafler & Camera Attorneys at regarding a change of status from a different resident.
5. Construction Update on Griswold Senior Center- Paul Brycki reported on his observations while touring the building.

Any Old Business:

1. Ashland Manor Replacement of Community Room Door- Project Completed
2. Alarm Testing Report- Paul Brycki received the alarm testing report from the Deputy Fire

Marshall. Paul Brycki is working on resolving findings.

3. Apartment Inspections Reports and Enforcement- Paul Brycki reported that all of the apartments that were in need of additional clean-up have now been cleaned up satisfactorily and we are in good standing. The Board recommended that we identify a follow-up cleanliness check in six months from today.

Any New Business:

1. Salary Increases- Donald LaPointe discussed the salary increases. He reported that he thought The Board should approach them one year at a time, over a total of a three-year span. Judi Merrill made a motion to approve the salary increases effective January 2022. Leona Minski seconded it. All were in favor. Motion passed.
2. Christmas Party- Judi Merrill and Leona Minski will be in charge of holiday endeavors.

Public Forum: Leona Minski discussed the dumpster location. She requested that it be relocated due to the crushed stone around it making difficult to walk on and roll wheels over (for laundry transport.) Paul Brycki will be working on this (temporary relocation) with Paul LaPointe.


Any Other Business Properly Coming before the Authority:

None.

Adjournment

Leona Minski made the motion to adjourn the meeting at 9:55 a.m. It was seconded by Judi Merrill. All were in favor. Motion passed.

Respectfully submitted,



Paul Brycki
Executive Director
Griswold Housing Authority