



Griswold Housing Authority

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Griswold, CT 06351
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Minutes of meeting of
The Griswold Housing Authority
Monday, December 30, 2019
McCluggage Manor, 9:00 a.m.

Salute to the flag.

Roll Call

Members present: Judi Merrill (Vice Chair), Leona Minski, Tina Falck, and Paul Brycki, Executive Director. Absent: Richard Grabowski (Chair) and Don Walsh (Treasurer). Also present: James Barnie, Eleanor Dyer, Thomas Godell, Charlie Sabrowski, Felix D'Andria, and John Chryan. Judi Merrill was the acting Chairperson due to Richard Grabowski's absence.

Regular Meeting Minutes of November 25, 2019:

Tina Falck made a motion to accept the minutes as presented. Leona Minski seconded it. All were in favor. Motion passed.

Treasurer's Reports for November 30, 2019:

Leona Minski made a motion to accept the treasurer's reports as presented, pending audit and the checking account reconciliation. Tina Falck seconded it. All were in favor. Motion passed.

Director's Report:

1. Vacant Apartments- Ashland Manor and McCluggage Manor are both full.
2. New Facility- Paul Brycki is searching for a new grant coordinator for the new construction project. The Board asked if they had to advertise for a new grant coordinator. Paul Brycki will follow-up with the asset manager on this question.

Any Old Business:

1. Don LaPointe/Audit Report- Don LaPointe has the completed audit report for the period ending 12/31/16. The semi-annual affidavit for financial statements has to be signed by The Chairman and notarized.
2. Policy Violations- Paul Brycki will be completing follow-up apartment inspections in January 2020. There have been washers and dryers that have been left in poor condition. Therefore, the Board will be requesting residents to please pre-rinse any heavily soiled items prior to using the shared washers and dryers.

Any New Business:

1. Construction Update for new Griswold Senior Center: At the construction site, we have

temporary electric generators running that residents have complained are loud. This will be resolved shortly. Otherwise, the traffic flow and other construction activities have been running smoothly.

2. Temporary Construction and Grading Easement- These were handed out to the members of the Board. They were signed by the Executive Director and are complete.
3. Tina Falck discussed suspected illegal activities on the housing authority property. Paul Brycki will be following up on this report.

Public Forum:

None.

Any Other Business Properly Coming before the Authority:

None.

Adjournment

Leona Minski made the motion to adjourn the meeting at 10:05 a.m. It was seconded by Tina Falck. All were in favor. Motion passed.

Respectfully submitted,

A handwritten signature in cursive script that reads "Paul Brycki". The signature is written in black ink on a white background.

Paul Brycki
Executive Director
Griswold Housing Authority