



Griswold Housing Authority

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Minutes of meeting of
The Griswold Housing Authority
Monday, February 24, 2020
McCluggage Manor, 9:00 a.m.

Salute to the flag.

Roll Call

Members present: Richard Grabowski (Chairman) Judi Merrill (Vice Chair), Don Walsh (Treasurer), Leona Minski, Tina Falck, and Paul Brycki, Executive Director. Also present: James Barnie and Thomas Godell.

Regular Meeting Minutes of January 27, 2020:

Judi Merrill made a motion to accept the minutes as corrected. Don Walsh seconded it. All were in favor. Motion passed.

Treasurer's Reports for January 31, 2020:

Judi Merrill made a motion to accept the treasurer's reports as presented, pending audit and the checking account reconciliation. Leona Minski seconded it. All were in favor. Motion passed.

Director's Report:

1. Vacant Apartments- Ashland Manor is full. McCluggage Manor will have one opening in March 2020. Paul Brycki inspected the apartment and found it in good condition, therefore Mr. D'Andria's security deposit was refunded to him.
2. New Facility- Paul Brycki and the search committee continue to search for a new grant coordinator for the new construction project.
3. Policy Violations- Paul Brycki is working with residents who did not pass the apartment inspections.
4. Construction Update for new Griswold Senior Center- Things are progressing on schedule.

Any Old Business:

1. Don LaPointe/Audit Report- Don LaPointe reported that all auditors are busy at this time of year, so the audit for 2015/2016 and 2017/2018 will be finished up after April 15, 2020. Don LaPointe provided the Board with an audit report schedule of when they will be completed.
2. Estimate for new computer- The company will be coming into the office next week. The computer will be updated. The old computer will have the hard drive removed and then will be donated to the Griswold Youth Program (Ryan Aubin.)

Any New Business:

1. McCluggage Manor Commercial Video System- Alarming Ideas provided a proposal for the Board. The Board reviewed it. Don Walsh made a motion to spend \$2885.00 for the commercial video system. Judi Merrill seconded it. All were in favor. Motion passed.
2. Maintenance Issue- One of maintenance staff, Carl Lussier, was injured on the job. Paul Brycki filed a worker's compensation report on his behalf. Mr. Lussier is fine but was evaluated medically after being exposed to a chemical reaction. No compensation claim is anticipated. There was also a resident, apartment #5 at Ashland Manor, that had to be medically evaluated as this chemical reaction took place in her apartment. There were no medical findings for this resident. Service Master was called to clean the air and the apartment and Griswold Housing Authority had to put the resident in a hotel for two nights while the apartment was evaluated and cleaned.

Public Forum:

Tina Falck discussed Honor Flight for veterans for WWII and the Korean War. Tina is working with Joe Courtney on gaining access to this program for our town.

Any Other Business Properly Coming before the Authority:

None.

Adjournment

Judi Merill made the motion to adjourn the meeting at 10:05 a.m. It was seconded by Leona Minski. All were in favor. Motion passed.

Respectfully submitted,

A handwritten signature in cursive script that reads "Paul Brycki". The ink is dark and the signature is fluid and legible.

Paul Brycki
Executive Director
Griswold Housing Authority