



# Griswold Housing Authority

230 Taylor Hill Road  
Griswold, CT 06351  
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Minutes of meeting of  
The Griswold Housing Authority  
Monday, March 25, 2019  
Ashland Manor, 9:00 a.m.

## Salute to the flag.

## Roll Call

Members present: Richard Grabowski (Chair,) Judi Merrill (Vice Chair,) Leona Minski, Tina Falck, and Paul Brycki, Executive Director, James Barnie, and residents: David Wellington, Helen Weeks, Kathy Rossi, and Charlie Sabrowski. Absent: Don Walsh (Treasurer)

## Regular Meeting Minutes of February 25, 2019:

Tina Falck made a motion to accept the minutes as presented. Judi Merrill seconded it. All were in favor. Motion passed.

## Treasurer's Reports for January 31, 2019 and February 28, 2019:

Judi Merrill made a motion to accept both of the treasurer's reports pending audit. Leona Minski seconded it. All were in favor. Motion passed.

## Director's Report:

1. Vacant Apartments- There is one vacant apartment at McCluggage Manor, #18. There will be one opening at Ashland Manor, #9.
2. New Facility- Paul Brycki did make a few attempts to contact the Lt. Governor and the Senator regarding the project. Further conversations are pending.
3. CBG Update- Paul Brycki worked on this with the grant coordinator, however there was not enough time to prepare it in full to meet the deadline. The plan is to prepare for next year's grant opportunity ahead of time.
4. Spring Projects- McCluggage Manor: Patching existing sidewalks, repairing cracks in the sidewalks. Near building #5, there is consideration of removing the clothesline as it is a hazard given its location. Ashland Manor: Landscaping, drainage behind apartment #16, and asphalt patching in the new handicap parking lot off of Clark Lane.

## Any Old Business:

1. Policy Violations- Charlie Sabrowski was informed of his policy violation. Evelyn Lamoureux will be contacted by the Executive Director and Tina Falck regarding the condition of her apartment. David Wellington was reminded that some of his behaviors are in violation of the policy.

2. Personnel Policies- Griswold Housing Authority will be adding an Anti-Harassment Policy Addendum
3. Baude & Bolfe PC- Paul Brycki is working on a job description and is working on the RFP.

Any New Business:

1. Bernadette Schmidt vs. Griswold Housing Authority- Paul Brycki has been working with the insurance company, attorney, and investigator regarding this case.

Public Forum:

None.

Any Other Business Properly Coming before the Authority

Paul Brycki requested that the next meeting be rescheduled from April 29, 2019 to April 22<sup>nd</sup> 2019. The Board was Ok with this.

Adjournment

Judi Merrill made the motion to adjourn the meeting at 10:05 a.m. It was seconded by Tina Falck. All were in favor. Motion passed.

Respectfully submitted,

A handwritten signature in cursive script that reads "Paul Brycki". The signature is written in black ink on a white background.

Paul Brycki  
Executive Director  
Griswold Housing Authority