



Griswold Housing Authority

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Minutes of meeting of
The Griswold Housing Authority
Thursday, June 15, 2017
McCluggage Manor, 9:00 a.m.

Salute to the flag.

Roll Call

Members present: Richard Grabowski (Chairperson,) Judi Merrill, Loretta Ellis, and Don Walsh.
Absent: Joan Hoar. Also present Paul Brycki, Executive Director, James Bonnie, and residents:
Bernadette Schmidt, Felix D'Andria, and Bob Kowal.

Regular Meeting Minutes of Monday, May 22, 2017:

Don Walsh made a motion to accept the minutes as presented. Judi Merrill seconded it. All were in favor. Motion passed.

Treasurer's Report March 31, 2017, April 30, 2017, and May 31, 2017:

Judi Merrill made a motion to accept the three audit reports, pending audit. Loretta Ellis seconded the motion. All were in favor. Motion passed.

Director's Report:

1. Vacant Apartments- Ashland Manor has no vacant apartments. McCluggage Manor has one vacant apartment.
2. New Facility- Paul Brycki had a meeting in Hartford with CHFA to talk about the finances of the new facility and what GHA can do to obtain financing for the project.
3. Ashland Manor, Phase IV- Paul Brycki is working on the electrical estimate so we can use the remaining CBG money on the project.

Any Old Business:

1. Enforcement of Violations:
Theresa Kadish- Waiting for the judge's decision.
Robert Kowal- Ongoing.
Bernadette Schmidt- She talked about temporary guardianship of her grandson. The Board informed her that she is in violation of her contract and needs to move out within 30 days.
2. Audit Report- Ron Baude, auditor, went over the audit and the financial statements with the GHA and gave his opinion on the effectiveness on the GHA internal control, discussed doing payroll, tax returns, W2s, all in QuickBooks. GHA will start this January 1, 2018.
3. Phase I Update on Ashland Manor: See above #3 under Director's Report.

4. Washers and Dryers for McCluggage Manor (Price Quote) - The quote was \$6,800 with Bousquet appliances. GHA also attempted to get quotes from Keith's Appliances and Jerry's Appliances. Jerry's Appliances could not match the listed quote from Bousquet and we did not get a response from Keith's Appliances.

Any New Business:

Ashland Manor Real Estate- Don Walsh will continue working on looking at the real estate in front of Ashland Manor, which is for sale, to determine where the property lines are and how much acreage it contains.

Annual Fire Alarm Testing for McCluggage and Ashland Manors- Judi Merrill made a motion to go with D/E/F for the annual inspection and fire alarm testing. The quote is \$720 per site. Don Walsh seconded the motion. All were in favor. Motion passed. Paul Brycki will call them to schedule a date.

Public Forum:

Felix D'Andria talked about Bob Kowal's bike episode in the parking lot. The State Police were called in. No action was taken by the State Police.

Any Other Business Properly Coming before the Authority

Paul Brycki will establish a date for the Chicken BBQ.

Adjournment

Judi Merrill made the motion to adjourn the meeting at 10:20 a.m. It was seconded by Loretta Ellis. All were in favor. Motion passed.

Respectfully submitted,

Paul Brycki
Executive Director
Griswold Housing Authority