



Griswold Housing Authority

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Minutes of meeting of
The Griswold Housing Authority
Monday, June 24, 2019
McCluggage Manor, 9:05 a.m.

Salute to the flag.

Roll Call

Members present: Richard Grabowski (Chair.) Judi Merrill (Vice Chair,) Don Walsh (Treasurer) Leona Minski, Tina Falck, and Paul Brycki, Executive Director, Don LaPointe (arrived late to the meeting and joined by phone) and residents: John Chryan, Charlie Sabrowski, Kathy Rossi, and Kathleen Colletti.

Regular Meeting Minutes of May 20, 2019:

Judi Merrill made a motion to accept the minutes as presented. Leona Minski seconded it. All were in favor. Motion passed.

Treasurer's Reports for April 30, 2019 and May 31, 2019:

Don Walsh made a motion to accept both April and May 2019 treasurer's reports as presented, pending audit. Judi Merrill seconded it. All were in favor. Motion passed.

Director's Report:

1. Vacant Apartments- Both Ashland and McCluggage Manors are full.
2. New Facility- No updates.

Any Old Business:

1. Policy Violations- Kathleen Colletti discussed meeting with Tina Falck about the "peeping Tom." They met with the resident state trooper, who suggested that they install room darkening shades in the apartment. The Board also discussed issues with drug use on the property.
2. New Phone System- The new system is in progress. A new cell phone has been issued to Paul Brycki and the remainder of the existing phones will be transferred over to Verizon Wireless.
3. Bernadette Schmidt vs. Griswold Housing Authority- Paul Brycki provided the attorneys with additional information about the case. Currently awaiting a reply from the insurance agency.

Any New Business:

1. Don LaPointe/Audit Report and Salary Increase- Don LaPointe discussed the audit reports from 2017 and 2018, which will be completed in a few months. Don also answered questions about

the finances from the Board. Don also explained a three year, incremental salary increase. (We are currently in year two of this progression.) He explained that this is done in order to remain competitive in the job market. After a discussion, Judi Merrill made a motion to increase the salaries per the plan outlined. The motion included that this would be reviewed annually. Leona Minski seconded it. All were in favor. Motion passed.

2. Chicken BBQ- Set Date- The Board decided that the date will be Friday, July 19, 2019 @ 12pm. Judi Merrill and Leona Minski will be working with Paul Brycki on the details. Paul Brycki will be sending out a flyer to the residents.
3. Discussion of July and August meetings- Judi Merrill made a motion to cancel both the July and August meetings. Don Walsh seconded it. All were in favor. Motion passed.

Public Forum: Kathleen Colletti discussed having a card for legal marijuana. Paul Brycki reported that she was the only one that has one so far.

Any Other Business Properly Coming before the Authority
None.

Adjournment

Judi Merrill made the motion to adjourn the meeting at 10:30 a.m. It was seconded by Don Walsh. All were in favor. Motion passed.

Respectfully submitted,

A handwritten signature in cursive script that reads "Paul Brycki". The signature is written in dark ink on a white background.

Paul Brycki
Executive Director
Griswold Housing Authority