



Griswold Housing Authority

230 Taylor Hill Road
Griswold, CT 06351
Phone & Fax (860) 376-4516



Minutes of meeting of
The Griswold Housing Authority
Monday, June 29, 2021
McCluggage Manor, 9:00 a.m.

Salute to the flag.

Roll Call

Members present: Richard Grabowski (Chairman) Judi Merrill (Vice Chair), Don Walsh (Treasurer) Leona Minski, Tina Falck and Paul Brycki, Executive Director. Also present: Tom Godel

Regular Meeting Minutes of March 29, 2021:

Richard Grabowski made a motion to accept the minutes as presented. Don Walsh seconded it. All were in favor. Motion passed.

Treasurer's Reports March 31, 2021, April 30, 2021, and May 31, 2021:

Richard Grabowski made a motion to table the review of the Treasurer's reports until the next meeting. Judi Merrill seconded it. All were in favor. Motion passed.

Director's Report:

1. Vacant Apartments- McCluggage Manor- Two vacant apartments, #11 and #16. Apartment #16 will be occupied within one week. Apartment #11 will be cleaned and prepared for rental. Nancy Lancy will be moving into this apartment from #21 at McCluggage Manor. Thus, #21 will be vacant soon. Ashland Manor- Apartment #18 is vacant and a fully handicapped-ready apartment.
2. New Facility- No update.
3. Policy Violations- Vivian Brown, Apartment #14, at McCluggage Manor- Ms. Brown has been served a letter from our attorney regarding numerous policy violations.
4. Construction Update for new Griswold Senior Center- Tina Falck provided an update. Tina also requested that Paul Brycki provide her with an updated copy of the waiting list.

Any Old Business:

1. McCluggage Manor security camera- Paul Brycki reported that this project will be completed sometime in July.
2. Ashland manor security cameras- Paul Brycki reported that the cameras have been installed and are working properly. Project completed.
3. Ashland Manor- Replace Community Room Door- Paul Brycki reported that the door has been ordered. Anticipated arrival date of the door TBD.

Any New Business:

1. Setting a Date for Apartment Inspections- The Board decided at the previous meeting reported that they would like to complete apartment inspections twice per calendar year.
2. Richard Grabowski made the motion to set the date and time for both apartment inspections as follows: The inspection is set for Friday, September 17, 2021 @ 9am. There will be two teams for each site, respectively. Judi Merrill seconded it. All were in favor. Motion passed.
3. Salary Increase- Tabled.
4. Alarm Testing- Paul Brycki is working with D/E/F and the Deputy Fire Marshal for a July test for both sites.

Public Forum: Mr. Godel spoke about noise from his neighbor, amongst other issues with his neighbor. Tina Falck will work with Mr. Godel on this issue.

Any Other Business Properly Coming before the Authority:

None.

Adjournment

Richard Grabowski made the motion to adjourn the meeting at 9:40 a.m. It was seconded by Leona Minski. All were in favor. Motion passed.

Respectfully submitted,

A handwritten signature in cursive script that reads "Paul Brycki". The signature is written in dark ink on a white background.

Paul Brycki
Executive Director
Griswold Housing Authority