



# Griswold Housing Authority

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Minutes of meeting of  
The Griswold Housing Authority  
Monday, September 23, 2019 (Rescheduled from Monday, September 30, 2019)  
Ashland Manor, 9:00 a.m.

Salute to the flag.

## Roll Call

Members present: Richard Grabowski (Chair) Don Walsh (Treasurer) Leona Minski, Tina Falck, and Paul Brycki, Executive Director, Todd Babbitt (Griswold First Selectman) and resident Charlie Sabrowski. Absent: Judi Merrill (Vice Chair)

## Regular Meeting Minutes of June 24, 2019:

Tina Falck made a motion to accept the minutes as presented. Leona Minski seconded it. All were in favor. Motion passed.

## Treasurer's Reports for June 30, 2019, July 31, 2019, and August 31, 2019 and Checking Account Monthly Balance:

Don Walsh made a motion to accept the June 2019, July 2019, August 2019 treasurer's reports as presented, pending audit and the monthly bank statements from June 2019, July 2019, and August 2019. Leona Minski seconded it. All were in favor. Motion passed.

## Director's Report:

1. Vacant Apartments- Both Ashland and McCluggage Manors are full.
2. New Facility- Paul Brycki continues to work on securing financing. Paul Brycki will be going to CDBG grant seminar on October 22, 23, and 24<sup>th</sup> in Hartford, CT.

## Any Old Business:

1. Policy Violations- Paul Brycki explained that he will be working with the Resident State Trooper to monitor substance use on the housing authority properties.
2. New Phone System- The new phone system in the office has been completed. The alarms are still being transferred over to Verizon Wireless.
3. Bernadette Schmidt vs. Griswold Housing Authority- No updates.
4. Don LaPointe/Audit Report- The 2015 and 2016 audit report has been submitted to the state for review. The 2017 and 2018 report should be ready from the state in October 2019.

## Any New Business:

1. Griswold First Selectman discussed new Senior Center Construction- Todd Babbitt, Griswold First Selectman discussed the new Griswold Senior Center. He discussed the new road and let

the Board know that construction is supposed to start this fall. Todd will continue to keep the Board and residents informed on the progress of the project.

2. Annual Fire Alarm Inspection- This annual fire alarm inspection will be taking place on Wednesday, September 25, 2019 at McCluggage Manor and on Thursday, September 26, 2019 at Ashland Manor.
3. Annual Apartment Inspections- The Board decided that the inspections will take place on Friday, October 18, 2019 @ 9am. Two Board members will be at each location. Don Walsh made a motion for the annual apartment inspection to take place on Friday, October 18, 2019 @ 9am. Leona Minski seconded it. All were in favor. Motion passed.
4. 2020 Schedule of Meetings to approve- Tina Falck made a motion to accept the schedule of meetings for 2020 as presented. Leona Minski seconded it. All were in favor. Motion passed.

Public Forum: Todd Babbitt informed the Board about the SEAT bus is considering no longer serving Ashland and McCluggage Manor. He reported that SEAT bus is debating changing their current route. Todd recommended that the Board forward a letter to the SEAT bus company explaining the hardship that this would cause. Paul Brycki will submit this letter.

Any Other Business Properly Coming before the Authority

None.

Adjournment

Don Walsh made the motion to adjourn the meeting at 9:55 a.m. It was seconded by Tina Falck. All were in favor. Motion passed.

Respectfully submitted,

A handwritten signature in cursive script that reads "Paul Brycki".

Paul Brycki  
Executive Director  
Griswold Housing Authority