



# Griswold Housing Authority

230 Taylor Hill Road  
Griswold, CT 06351  
Phone & Fax (860) 376-4516



Minutes of meeting of  
The Griswold Housing Authority  
Monday, September 24, 2018  
Ashland Manor, 9:00 a.m.

## Salute to the flag.

## Roll Call

Members present: Richard Grabowski (Chair,) Judi Merrill (Vice Chair,) Don Walsh (Treasurer,) and Paul Brycki, Executive Director, Carl Lussier (Maintenance,) and residents: David Wellington, Thomas Godell, Helen Weeks, John Murphy, Lorraine Duprey, Kathleen Colletti, and Charlie Sabrowski.  
Absent: Tina Falck,

## Regular Meeting Minutes of June 25, 2018:

Don Walsh made a motion to accept the minutes as presented. Judi Merrill seconded it. All were in favor. Motion passed.

## Treasurer's Reports for June 30, 2018, July 31, 2018, and August 31, 2018:

Judi Merrill made a motion to accept the reports pending audit. Don Walsh seconded it. All were in favor. Motion passed.

## Director's Report:

1. Vacant Apartments- Ashland Manor has one vacant apartment, #2. McCluggage Manor has one vacant apartment, #29. GHA has approximately 55 people on the wait list.
2. New Facility- Paul Brycki is coordinating with Peter Hance to prepare for the upcoming grant application.
3. Ashland Manor, Phase IV- Larry Wagner and Associates continue to finalize the grant.

## Any Old Business:

1. Rent Adjustments- The Board anticipates starting the new rent adjustment rate beginning November 1, 2018.

## Any New Business:

1. Policy Violations- Paul Brycki discussed inappropriate interpersonal conduct to GHA staff. It is being addressed, but if it continues, action will be taken to correct.
2. Annual Apartment Inspection- Richard Grabowski made a motion to do the annual apartment inspections starting on October 15, 2018 @ 10am. Judi Merrill seconded it. All were in favor. Motion passed. The Board will be sending a communication to residents about it.
3. Bed Bugs and Flea Report- Ashland Manor experienced bed bugs and fleas over the summer in

different apartments. The Exterminator was hired to resolve the situation.

4. Charlie Sabrowski's Letter of Resignation- The Board reviewed the letter of resignation, regretfully. Don Walsh made a motion to accept the letter of resignation. Judi Merrill seconded it. All were in favor. Motion passed.

Public Forum:

Carl Lussier reported that some residents are being disrespectful to him while he is working. Please refer to #1 under Any New Business.

Any Other Business Properly Coming before the Authority

None.

Adjournment

Judi Merrill made the motion to adjourn the meeting at 10:15 a.m. It was seconded by Don Walsh. All were in favor. Motion passed.

Respectfully submitted,

Paul Brycki  
Executive Director  
Griswold Housing Authority