

JOB DESCRIPTION  
TOWN OF GRISWOLD, CT

**JOB TITLE:**  
**SEASONAL PARKS MAINTENANCE WORKER - GROUNDS**

DEPARTMENT/DIVISION: Department of Public Works

**SALARY RANGE:** \$15.00 per hour, no benefits

**WORK WEEK:** up to 40 hours per week as needed

**JOB DUTIES**

- Performs a variety of unskilled and semi-skilled tasks in the maintenance and operation of buildings, grounds and parks.
- Works under the direct supervision of the Public Works, Director.
- Operates a motor vehicle to assist in carrying out the business of the department.
- Plants and maintains lawns, trees, shrubs, and flowers.
- Operates tractors, mowing equipment, hand mowers, light dump trucks, trucks, and other equipment as needed.
- Maintains current skills and knowledge in the proper and safe techniques of building and grounds maintenance functions.
- Collects and disposes of solid waste from buildings and grounds; picks up litter from premises.
- Keeps records of work completed.
- Using excellent customer service skills, establishes and maintains effective working relationships with other employees, officials, and all members of the general public
- Attendance at work is an essential function of this position.
- Mows and maintains park and open space areas such as baseball, football and soccer fields.
- Carries out the seeding, fertilizing, top dressing, soil conditioning, watering, and weed control of parks and open spaces.
- Maintains and adjusts specialized turf care equipment and tools, including electric motors, pumps, sprinklers, tractors, mowers, and irrigation systems.
- The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

**QUALIFICATIONS:**

1. Minimum of 18 years old
2. Some mechanical knowledge preferred.
3. Must hold a valid Connecticut driver's license and be able to drive a standard transmission.
4. Ability to work well with fellow employees. Willingness to work as a part of a team, with flexibility to do whatever is required.
5. Ability to follow written and oral instruction.
6. Previous experience in parks/grounds maintenance and/or professional landscaping including experience in planting and maintaining lawns, trees, shrubs and flowers.
7. Must be able to lift 50-75 lbs.
8. Must successfully pass physical exam along with drug and alcohol screening.