



Town of Griswold



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**INLAND WETLANDS WATERCOURSES CONSERVATION
Meeting Minutes
COMMISSION & AQUIFER PROTECTION AGENCY
January 18, 2018**

I. REGULAR MEETING (7:30 P.M.)

3. Call to Order

Chairman Kinnie called the regular meeting of the Griswold Inland Wetlands Watercourses Conservation Commission (IWWCC) to order at 7:55 P.M.

4. Roll Call & Quorum

Present: Chm. Courtland Kinnie, Pete Merrill, Lauren Churchill and Glen Norman
Town Planner Mario J. Tristany, Jr., Enforcement Officer Peter Zvingilas and Recording Secretary Jaimee O'Neill-Eaton

Absent: Larry Laidley and Gary Serdechny

Chairman Kinnie determined that a quorum of the commission was seated.

- Town Planner M. Tristany asked the Commission to consider moving item # 9A up on the agenda, as the representative is present.
- **MOTION:** P. Merrill made a motion, which was seconded by G. Norman to move item # 9A up on the agenda to item # 3A. The motion passed unanimously.

3. New Business

A. Letter dated January 04, 2018 from the Avalonia Land Conservancy regarding the acquisition of the Dutka and Boyd properties located in Griswold.

- Mr. Richard Conant of the Avalonia Land Conservancy was present to represent the organization.
- Mr. Conant stated that the Avalonia Land Conservancy is looking to acquire two properties in the Town; the Boyd property and the Dutka property. In order to do so, they will be applying for State and other grant funds and are looking for a letter of support from the Commission to accompany the grant application. Discussion followed.

- **MOTION:** L. Churchill made a motion, which was seconded by G. Norman, to draft a letter of recommendation for the Avalonia Land Conservancy, for the purchase of the Boyd and Dutka properties, in the Town of Griswold. The letter should include how the purchase of the properties would preserve wetlands, and should be drafted immediately in order to meet the State application deadline. M. Tristany will draft the letter. The motion passed unanimously.

4. Approval of Minutes

A. **Approval of Minutes of the November 16, 2017 Regular Meeting**

Chairman Kinnie asked for any corrections and/or omissions.

- Regarding item #6A **Application CC-04-18 Vernott, Adam, Property at 118 Kenwood, Griswold, CT** Chairman Kinnie and P. Merrill both stated that they had concerns about how the motion was made and who made the motion, in the minutes. It needs clarification.
- P. Merrill stated that during the meeting he expressed reservations regarding the need and practicality of the proposed action, none of which was recorded in the minutes. Although, he did have reservations, he believes that he was the one made the motion to approve the application.
- M. Tristany stated that the audio from the November meeting would be reviewed. **See Note on Page 4*
- **MOTION:** P. Merrill made a motion, which was seconded by L. Churchill, to table the approval of the minutes from the November 17, 2017 regular meeting. The motion passed unanimously.

5. Written Complaints – None

6. Communications

A. **Letter dated January 04, 2018 from the Avalonia Land Conservancy regarding the acquisition of the Dutka and Boyd properties located in Griswold, CT.** This item was discussed under item # 3A.

B. **Inland Wetlands & Watercourses Conservation Commission Bylaws. For review and possible revisions.**

- Regarding Section A202-5, item C – Secretary Treasurer, C. Kinnie question if this position is still needed, as the duties listed are no longer applicable. Discussion followed.
- L. Churchill stated that in regards to Section A202-9, item F – Minutes, that item is placed much farther down then there are currently being done. Should the order be corrected to reflect the current order?
- Regarding Section A202-9 – Order of Business, G. Norman noted that Written Complaints needs to be added to the Order of Business, as it is not listed in the Bylaws at all.

- It was agreed that Commission members will review the Bylaws and discuss them at the February 15, 2018 meeting.

7. Applications

A. Application CC-05-18 Town of Griswold Bridge # 05851 over Doanville Pond to be replaced with a 35ft. clear span pre-stressed concrete deck unit superstructure with integral abutments founded on piles driven into rock.

- G. Norman asked if he should recuse himself from these applications, as his father owns property that borders one of the bridges. The Commission decided that it would not be necessary for G. Norman to recuse himself.
- G. Norman noted that on both applications the names of adjacent property owners is missing. Also, neither application is sign in the 'Received by' section.
- **MOTION:** G. Norman made a motion, which was seconded by P. Merrill, to accept Application CC-05-18 and table it to the February 15, 2018 meeting. The motion passed unanimously.

B. Application CC 06-18 Town of Griswold Bridge # 05568 over the Pachaug River proposed full structure replacement with new abutments built behind the existing abutments. Lower chord raised to elevation 130.5 ft. to improve the hydraulic capacity allowing the 100 year storm to pass under the bridge.

- **MOTION:** L. Churchill made a motion, which was seconded by P. Merrill, to accept Application CC 06-18 and table it to the February 15, 2018. The motion passed unanimously.

8. Reports from the Enforcement Officer

A. Slater Avenue Brook- Frontier Communications property. Flooding concern.

- Enforcement Officer P. Zvingilas stated that he hasn't heard anything regarding this matter.

B. Any other Enforcement Officer Matters – None

9. Old Business – None

10. New Business

A. Letter dated January 04, 2018 from the Avalonia Conservancy regarding the acquisition of the Dutka and Boyd properties located in Griswold, CT. This item was discussed under item # 3A.

11. Reports from Commission Members

- L. Churchill stated that she attended CT Association of Conservation and Inland Wetlands Commissions, Inc. 40th annual meeting, in November. It was very informative. Discussion followed.
- Chairman Kinnie stated that Earth Day is approaching and he is still looking for suggestions from Commission members on a project for the Commission to undertake.

12. Adjournment

- **MOTION:** P. Merrill made a motion, which was seconded by G. Norman, to adjourn. The meeting adjourned at 8:40 P.M.

Respectfully Submitted,
Jaimee O'Neill-Eaton

**Note –*

Regarding item #4 Approval of Minutes -Approval of Minutes of the November 16, 2017 Regular Meeting

After reviewing the audio from the November 16, 2017 Regular IWWCC Meeting, it was found that the motion to approve Application CC 04-18 was as follows...

Pete Merrill stated that he is not in favor of the project, but the plans are adequate. P. Merrill made a motion, which was seconded by G. Serdechny, to approve Application CC 04-18 as presented according to survey plan and site plan. L. Churchill stated that the approval should include the stipulations that the project is within the DEEP guidelines and the Committee will be given a site walk before and after completion of the project. The motion passed unanimously.