



MINUTES
EWIB BOARD OF DIRECTORS MEETING
TUESDAY, JANUARY 29, 2019
8:00 A.M.

Members Present: Sam Agnello; Ray Coombs, Jr.; Tony Cronin; Susan Hibbard; Thayne Hutchins, Jr.; Chris Jewell; Deborah Monahan; Michael O'Connor; Michael Phelps; Caleb Roseme; Darlene Serra; Lisa D'Abrosca; John Murphy; Mel Olsson; Kelli Vallieres; Carlee Drummer; Marcy Reed; Lisa Arends; Nancy Cowser; & *Jonathan Richmond (Alt)*.

Staff Present: John Beauregard, Mark Hill, Virginia Sampietro, Carol LaBelle, Guy Saporito, Amanda Nagle, & Sheila Taurianen.

Others Present: Ayanti Grant, Andrea Messenger, Bibi Amin, Dan Urtz, CT Sen. Cathy Osten (*CT 19th Dist.*), CT Rep. Holly Cheeseman (*CT 37th Dist.*), Jody Lefkowicz, Carol Williams, Milt Stretton, Erica Moser, & Cristina Stisser.

Call to Order

Chairman Jewell called the meeting to order at 8:03 a.m. & welcomed Erica Moser (*The Day*), CT Rep. Holly Cheeseman (*37th Dist.*), Milt Stretton (*Sonalysts*), Carol Williams (*Jeffrey P. Ossen Family Foundation*), & Ayanti Grant representing U.S. Rep. Joe Courtney's (*2nd Dist.*) office.

PUBLIC COMMENT

None.

ACCEPTANCE OF PREVIOUS MINUTES

A **MOTION** was made to accept the minutes of the November 20, 2018 EWIB Board of Directors meeting, as presented (*VALLIERES/COWSER*). **ACTION:** Unanimously approved.

CORRESPONDENCE

1. **EB Legislative Breakfast** – Chairman Jewell reported that he and EWIB President Beauregard attended the annual event held Jan 14th. He noted that EB's President Geiger spoke highly of the Manufacturing Pipeline Initiative (*MPI*) program. Media coverage of the event was strong.
2. **SeCTer Annual Breakfast** – Mr. Beauregard & Maura Dunn, EB Vice President of Organization & Facility Development, jointly provided a presentation entitled, "*Manufacturing's Impact on Economic Growth in Southeastern CT*," which was very well received.
3. **Letter of Support** – A letter was received from CT Assoc. for Community Action Board/CETC Board member/EWIB Board member, Deb Monahan; supporting EWIB's Apprenticeship Connecticut Initiative (*ACI*) grant application. The application will be covered later in the agenda.
4. **MPI Media Coverage** – *The Day* published a front-page article (*01/06/19*) providing updated outcomes, and regional & statewide impact from the program. *NPR* (*12/25/18*) did a similar piece detailing the improvement in the quality of life for customers, as well as the expansion into the New Haven area.

CETC REPORT

EWIB Representative, Deb Monahan reported that the Dec 6th CETC meeting was rescheduled & held on December 19th.

CHAIRMAN/PRESIDENT'S REPORT

Chairman Jewell informed the Board that he would be combining the Jan. 17th Executive Committee Report and the Chairman's Report this month. He began by reporting that he and Mr. Beauregard attended a meeting at the White House on Dec. 13th to discuss the MPI, along with EB, U.S. Rep. Courtney's office, the U.S. Small Business Administration, Northrop Grumman, United Technologies, Stanley Black & Decker, and others. He also noted that EWIB has submitted the agreement with EB for the funding for workforce development as part of the state's grant to EB.

- **Facilities** – Mr. Saporito reported the Executive Committee recommended the Board exercise the 5-year renewal of the Board's Administrative office lease that is due to expire in March 2019.
- **Montville One-Stop Certification** – Staff completed the One-Stop Certification process for the Montville American Job Center (*AJC*), the region's only full-service Center, a process previously completed for each of the other Centers. The Board will be asked to approve a Board Resolution for this process later in the agenda.
- **Budget Update** – Although a few line items will experience additional expenditures (*IT upgrades & addition Personnel/New Hire*) resulting from recent organizational activities, no action is needed since there was no need to increase the overall budget.
- **Independent Auditor's Report** – Mr. Saporito reviewed the FY18 Auditor's report, which contained no findings or material weaknesses, as evident in their opinion. An overview comparing year-over-year revenue was provided, noting the fluctuation in funding sources (*federal, state, and private*), however, the overall financial results remained strong. In FY19, federal funding levels will come under pressure due to the expiration of competitively secured multi-year grants acquired in previous years.
- **Gov. Lamont Transition** – Mr. Beauregard served on Gov. Lamont's Jobs/Economy Transition Committee, which met from Nov. 27, 2018 – Jan 3, 2019. The Committee put forth recommendations to be forwarded to the Governor for each of the following areas: 1) Urban Revitalization; 2) Accountability & Economic Development; and, 3) Talent/Workforce Development. One of the two final recommendations in the Talent/Workforce area was to replicate the successful Eastern CT MPI.
- **Apprenticeship Connecticut Initiative (ACI) Application** – EWIB submitted a \$4M grant application to CTDOL for the state's \$5M competitive ACI grant solicitation, which seeks to expand E/CT's MPI concept statewide. EWIB's application, if approved, would further expand the MPI concept to focus on EAMA member companies as well as further develop the Youth MPI.
- **Crabtree & Evelyn Closure** – EWIB's Service Delivery Partners & CTDOL coordinated a private job fair on Jan. 8th for the displaced manufacturing workers as a result of the company's closure of its CT locations. 30 companies participated in the event. Another fair is tentatively scheduled for the summer for the remaining workers (*Distribution & Office staff*). CTDOL is working with the company to petition an application for Trade Adjustment Assistance (*TAA*). Mr. Beauregard noted that Garbo Lobster recently closed & is also going through the TAA petition process. He thanked U.S. Rep. Courtney's office for their leadership in this initiative.
- **MPI Video** – The Board viewed a draft of the video on the program produced for the U.S. Dept. of Labor's Technical Assistance site.

A **MOTION** was made to approve Board Resolution EWIB-19-01, as presented (*MONAHAN /MURPHY*). **ACTION:** Unanimously approved.

A **MOTION** was made to accept the Executive Committee Report, as presented (*MONAHAN /O'CONNOR*). **ACTION:** Unanimously approved.

COMMITTEE REPORTS

- **Executive Committee** – Covered under the Chairman/President's Report.

▪ **Performance, Accountability, & Planning (PAP) Committee**

- **Healthcare Pipeline Sub-Committee Report** – Sub-Committee Chairman Carlee Drummer reported that the group met on Jan. 10, 2019 where they reviewed the Healthcare Pipeline logic model, continued planning for the spring Healthcare Conference, and received updates on the HPOG & CTDOL Opioid grants. A **MOTION** was made to accept the Jan. 10, 2019 Healthcare Pipeline Sub-Committee Report, as presented (*HIBBARD/D'ABROSCA*). **ACTION:** Unanimously approved.
- **Manufacturing Pipeline Sub-Committee Report** – Sub-Committee Chairman John Murphy reported that the group met on Jan. 8, 2019. They discussed the planned expansion of the MPI to youth (*YMPI*), an update on the EB hiring plan, and a review of MPI performance: 48 classes completed to-date, 1,265 job placements, 90%+ placement rate, 3,225 direct/indirect jobs resulting in ~\$100M in annual wages, & ~50% lower attrition for employers hiring MPI graduates *vs.* workers from traditional hiring channels. A **MOTION** was made to accept the Jan. 8, 2019 Manufacturing Pipeline Sub-Committee Report, as presented (*ARENDS/O'CONNOR*). **ACTION:** Unanimously approved.

OLD BUSINESS

None.

NEW BUSINESS

- **Workforce Innovation Technical Assistance Center (WINTAC) Focus Groups** – WINTAC works with state vocational rehabilitation agencies & their partners to effectively implement the requirements of WIOA. The group held an informational session at the Montville AJCs to gather “*best practices*” such as strong partnerships to best serve AJC customers that will be used nationally. The Montville location is one of only two sites visited in CT, and CT is one of only three states visited nationwide.

ADJOURNMENT

A **MOTION** was made to adjourn the meeting (*SERRA/HIBBARD*). **ACTION:** Unanimously approved.

The meeting was adjourned at 9:13 a.m.

Meeting minutes respectfully submitted for Eastern CT Workforce Investment Board Secretary James S. Butler by Executive Assistant, Sheila R. Taurianen.