Connecticut Department of
Energy & Environmental Protection
Bureau of Materials Management & Compliance Assurance
Water Permitting & Enforcement Division

MS4 Annual Report Transmittal Form

For the General Permit to Discharge Stormwater from Small Municipal Separate Storm Sewer Systems (MS4)

Print or type unless otherwise noted. You must submit the Annual Report and the fee along with this completed form.

CPPU USE ONLY
App #:
Doc #:
Check #:
Program: Stormwater Permits

Part I: Annual Report General Information

1. Reporting Period (Calendar Year): 2016
2. Provide the registration number for the existing general permit registration: GM000169

3. Registrant Type (check one):	Fees
☐ state institution/agency	$375.00 [713]
☐ federal institution/agency	$375.00 [713]
☒ municipality	$187.50 [713]

4. *Municipality name or Municipality name where institution is located:* Griswold

The annual report will not be processed without the fee. The fee shall be non-refundable and shall be paid by check or money order to the Department of Energy and Environmental Protection or by such other method as the commissioner may allow.

Part II: Registrant Information

1. Registrant (Name of Municipality or State or Federal Institution/Agency):

Mailing Address: 28 Main Street PO 369
City/Town: Jewett City State: CT Zip Code: 06351
Business Phone: 860 376 7060 ext.:
Contact Person: Mario Tristany Phone: 860 376 7060 ext.
*E-mail: townplanner@griswold-ct.org

*By providing this e-mail address you are agreeing to receive official correspondence from DEEP, at this electronic address, concerning the subject registration. Please remember to check your security settings to be sure you can receive e-mails from "ct.gov" addresses. Also, please notify DEEP if your e-mail address changes.

Part II: Registrant Information (continued)

2. Billing contact, if different than the registrant.

Name:

Mailing Address:

City/Town: State: Zip Code:

Business Phone: ext.:

Contact Person: Phone: ext.

E-mail:

3. Primary contact for departmental correspondence and inquiries, if different than the registrant.

Name:

Mailing Address:

City/Town: State: Zip Code:

Business Phone: ext.:

Contact Person: Phone: ext.

*E-mail:

*By providing this e-mail address you are agreeing to receive official correspondence from DEEP, at this electronic address, concerning the subject registration. Please remember to check your security settings to be sure you can receive e-mails from "ct.gov" addresses. Also, please notify DEEP if your e-mail address changes.

4. Engineer(s) or other consultant(s) employed or retained to assist in preparing the annual report.

☒ Check here if additional sheets are necessary, and label and attach them to this sheet.

Name: Paul Burgess, LLC

Mailing Address: PO 564

City/Town: New London State: CT Zip Code: 06320

Business Phone: ext.:

Contact Person: Paul Burgess, PE,LEP Phone: 860 608 9820 ext.

E-mail: paul@paulburgessllc.com

Service Provided: Sampling and assistance with annual report

5. ☐ Check here if there are adjacent towns or other entities with which implementation of the Stormwater Management Plan is coordinated for a portion of the subject MS4. If so, provide the names of such towns or entities: _____

Part III: Annual Report Checklist

The Annual Report must be submitted in hard copy format with this transmittal form and also must be submitted electronically to the address indicated at the end of this form.

Check the boxes confirming that, at a minimum, the following are included in the Annual Report submitted with this transmittal form.

1. A written discussion of the status of compliance with each of the six Minimum Control Measures required by the MS4 General Permit, including, but not limited to:

   - [x] a listing and brief description of all BMPs that were implemented during the reporting year either as one-time events or ongoing activities, including as appropriate, the location of each BMP (address and latitude/longitude), and the party responsible for implementation;
   - [x] a listing of BMPs that were not completed as scheduled or that were discontinued, a discussion of the circumstances and reasons for non-implementation, a modified implementation schedule and, if necessary, a modified or alternate BMP to replace the BMP not implemented including the rationale for such modified or alternate BMP;
   - [x] a discussion of any new or modified BMPs to be implemented in the coming year, including a description of the BMP, the reason or rationale for adding or modifying the BMP, the timeline for implementation, the measurable goal for the BMP, the party responsible for implementation and, where appropriate, the location of each BMP (address and latitude/longitude);
   - [x] a discussion of the progress and status of the MS4's IDDE program (see Section 6(*a*)(3) of the MS4 General Permit) including, mapping, implementation of an ordinance or other regulatory mechanism to prohibit non-stormwater discharges, illicit discharge tracking activities, IDDE field monitoring results, number and type of illicit discharges detected, and number of illicit discharges eliminated;
   - [x] a discussion of measures in the Stormwater Management Plan (Plan) for the control of discharges to impaired waters (see Section 6(*k*) of the MS4 General Permit) including a list of BMPs that are targeted for such discharges, progress in implementing these measures, any evaluation of the effectiveness of these measures in meeting the goals of the Plan's impaired waters program, and any new or modified BMPs to be added to the Plan to improve its effectiveness;
   - [x] a discussion of the MS4's stormwater monitoring program describing the status of monitoring for the reporting period with a summary of the findings, any significant observations regarding the results, any actions taken in response to the monitoring results and any modifications to the Plan made as a result of the monitoring results, and;
   - [x] a discussion of any changes to personnel responsible for the Plan or BMP implementation.

2. [x] All monitoring data collected and analyzed pursuant to Section 6(h) of the MS4 General Permit.

3. [x] **Annual Report Availability:** At least thirty (30) days prior to submission of the Annual Report to the DEEP, pursuant to Section 4(d) of the MS4 General Permit, each permittee shall make available for public review and comment a draft copy of the complete Annual Report. Comments on the Annual Report may be made to the permittee and are *not* submitted to the DEEP. Reasonable efforts to inform the public of this document shall be undertaken by the permittee. Such draft copies shall be made available electronically on the permittee's website for public inspection and copying, consistent with the federal and state Freedom of Information Acts, and shall be made available, at a minimum, at one of the following locations: the permittee's main office or other designated municipal or institution office, a local library or other central publicly available location. Following submission of the Annual Report to the DEEP, a copy of the final report shall be made available for public inspection during regular business hours.

Part IV: Registrant Certification

The registrant *and* the individual(s) responsible for actually preparing the annual report must sign this part. [If the registrant is the preparer, please mark N/A in the spaces provided for the preparer.]

"I have personally examined and am familiar with the information submitted in this document and all attachments thereto, and I certify that based on reasonable investigation, including my inquiry of the individuals responsible for obtaining the information, the submitted information is true, accurate and complete to the best of my knowledge and belief.

I certify that this annual report transmittal is on complete and accurate forms as prescribed by the commissioner without alteration of the text.

I understand that a false statement in the submitted information may be punishable as a criminal offense, in accordance with section 22a-6 of the General Statutes, pursuant to section 53a-157b of the General Statutes, and in accordance with any other applicable statute."

I also certify that the signature of the registrant, or a duly authorized representative, being submitted herewith complies with section 22a-430-3(b)(2)(B) of the Regulations of Connecticut State Agencies.

Signature of Chief Elected official or Principal Executive Officer	12-19-16 Date
Kevin Skulczyck, First Selectman Printed Name of Chief Elected official or Principal Executive Officer	First Selectman Title (if applicable)
Signature of Preparer (if different than above)	12-19-2016 Date
Mario J. Tricarry Jr. Name of Preparer (print or type)	Town Planner Title (if applicable)

Note: Please submit this completed Transmittal Form, Fee, and the **Annual Report** to:

CENTRAL PERMIT PROCESSING UNIT
DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION
79 ELM STREET
HARTFORD, CT 06106-5127

Please ***also*** submit the Annual Report electronically to the following address: DEEP.StormwaterStaff@ct.gov