



Griswold Housing Authority

230 Taylor Hill Road
Griswold, CT 06351
Phone & Fax (860) 376-4516



Minutes of meeting of
The Griswold Housing Authority
Monday, September 26, 2016
McCluggage Manor, 9:00 a.m.

Salute to the flag.

Roll Call

Members present: Judi Merrill, Don Walsh, Richard Grabowski (Chairperson). Also present Paul Brycki, Executive Director and James Bonnie. Residents: Tara Ingraham, Thomas Godel, Robert Kowal, Bernadette Schmitt, Absent: Joan Hoar.

Regular Meeting Minutes of Monday, June 27, 2016:

Don Walsh made a motion to waive the reading of the minutes. Judi Merrill seconded it. All were in favor. Motion passed. Judi Merrill made a motion to accept the minutes as presented. Don Walsh seconded it. All were in favor. Motion passed.

Treasurer's Reports from April 30, 2016, May 31, 2016, June 30th, 2016, July 30, 2016, and August 31, 2016:

Judi Merrill made a motion to accept the treasurer's reports as presented. Don Walsh seconded the motion. All were in favor. Motion passed.

Director's Report:

1. Larry Wagner and Associates – Paul Brycki and D/E/F Wiring finished the checklist for the McCluggage Manor project. Paul Brycki will work with Larry Wagner to finish the final paperwork for the CBG grant.
2. Vacant Apartments- Ashland Manor is full. McCluggage Manor has two vacant apartments.
3. New Facility- Paul Brycki and Richard Grabowski went to Hartford to meet with CHFA to discuss the finances for the new McCluggage Manor building.
4. Ashland Manor, Phase IV- D/E/F is working on the concrete foundations. It should be completed in a week.

Any Old Business:

1. Enforcement of Violations: Paul Brycki informed the Board that there are some residents in violation of their contracts. Paul will be consulting with the attorney.
2. Griswold Senior Center Land: Work in progress.

Any New Business:

1. Resignation letter from Leona Minski- The Board received a resignation letter from Leona Minski because she is moving. The Board wishes her well, but is sad for her departure. Paul Brycki sent a letter to the residents to fill the vacancy.
2. Theresa Kardish- Bernadette (resident) discussed the "vicious" dog that Theresa has. She reports that the dog is on a leash, but is worried that the dog is a risk to others. Additionally, she has spread cow manure by her house, which has irritated her allergies. The Board suggested that Paul Brycki check with the attorney about the dog's presence.

3. Curtis Shafer- Paul Brycki will consult with the attorney on his law infraction.
4. Ann Cote- Paul Brycki will be sending a letter to Ann requesting her to go into contract on the leasing of her apartment. It is currently under “Merlin Whitehouse” whom is never here.

Public Forum: None.

Any Other Business Properly Coming before the Authority

Annual Inspection Letter- Paul Brycki will be sending out an annual inspection letter, giving residents 30 days’ notice. The inspections will be a Tuesday in October around 10am.

Adjournment

Don Walsh made the motion to adjourn the meeting at 10:00 a.m. It was seconded by Judi Merrill. All were in favor. Motion passed.

Respectfully submitted,

Paul Brycki
Executive Director
Griswold Housing Authority