



Town of Griswold

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**Alternative School Space Needs Committee
Special Meeting
Thursday, September 9, 2021
4:00 PM**

**Griswold Middle School, Main Office Conference Room
211 Slater Avenue
Griswold, CT 06351**

**MINUTES
Approved 10/14/2021**

1. **Call to Order** - A regular meeting of the Alternative School Space Needs Committee took place on Thursday, September 9, 2021, at 4:00 pm. The meeting was held at Griswold Middle School, in the Central Office, Office of Teaching, Learning & Innovation, 211 Slater Avenue, Griswold, CT 06351. Martin Osga, Committee Chair, called the meeting to order at 4:08 PM.

PRESENT: Martin Osga; Mary Beth Malin; and Dave Vieaux, and Todd Babbitt, Alternative Space Needs Committee Members.

ALSO PRESENT: Sean McKenna, Griswold Superintendent of Schools; Glenn LaBossiere, Griswold Director of Teaching, Learning, and Innovation; Chris Champlin, Griswold Director of Special Education; and Fred Marzec, Town of Griswold, Fire Marshal.

ABSENT:

2. **Approval of Minutes - July 22, 2021**

MOTION By Mary Beth Malin
Seconded by David Vieaux
To approve the July 22nd, 2021, minutes as presented.
Motion carried.

3. **Review , Discussion, and Possible Action on Engineering Services Proposal from Frank Zaino & Associates, Inc.**

MOTION By Mary Beth Malin
Seconded by Dave Vieaux
To use \$5,000 from ARP ESSER Grant to use Zaino & Associates as a subcontractor for Fred Marzec's work in the Griswold Senior Center.
Motion carried.

4. **Review, Discussion, and Possible Action on Project Cost Summary Estimate from Mattern Construction, Inc.**

MOTION

By David Vieaux
Seconded by Mary Beth Malin
To table this item.
Motion unanimously carried.

5. **Review, Discussion, and Possible Action on Next Steps and Project Timeline** – No action took place.

6. **Any Other Business That May Properly Come Before the Committee** – Dave Vieaux mentioned that there would need to be a technology consultant when moving forward.

7. **Public Forum** – None.

8. **Adjournment**

MOTION

By David Vieaux
Seconded by Mary Beth Malin
To adjourn the Alternative Space Needs Committee meeting at 4:47 pm.
Motion unanimously carried.

Submitted by:

**Martin J. Osga
Committee Chair**