



Griswold Housing Authority

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Minutes of meeting of
The Griswold Housing Authority
Monday, December 28, 2015
McCluggage Manor, 9:02 a.m.

Salute to the flag.

Roll Call

Members present: Leona Minski, Don Walsh, Leo Bordeleau, and Absent: Joan Hoar. Also present Paul Brycki, and the following residents of Ashland Manor: Eleanor Dyer, George Rail, and Robert Kowal.

Regular Meeting Minutes of Monday, November 30, 2015:

Don Walsh made a motion to waiver the reading of the minutes. Leona Minski seconded it. All were in favor. Motion passed. Don Walsh made a motion to accept the minutes as presented. Leona Minski seconded it. All were in favor. Motion passed.

Treasurer's Reports from August 31, 2015, September 30, 2015, October 31, 2015, and November 30, 2015:

These reports were not available at this time.

Director's Report:

1. Larry Wagner and Associates – In approximately two weeks, GHA should be going out to bid on additions to efficiency units.
2. Vacant Apartments: McCluggage Manor has nine vacant apartments which are being filled. Ashland Manor has no vacant apartments.
3. New Facility- No updates.
4. David Holmes, Phase I, McCluggage Manor- The work left was the cutting of the bathroom tubs and MISC. punch list items. There was enough money remaining to order storm doors for all apartments. The doors should be in around three weeks and then will be installed.

Any Old Business:

1. Enforcement of Violations: Two residents filed grievances. They were read by Leo Bordeleau.
2. Letters from Robert Kowal: There were three letters in reference to his eviction notices. The second letter was from Dan Aurand, which Leo Bordeleau also read. All letters will be turned into the town's attorney for review.
3. Discussion on Ashland Manor Community Room Conflicts- At this time, things are working out well.
4. Discussion on Late Payment on Rent- As of January 1, 2016, GHA will apply the late payment fee on late rent.

Any New Business:

1. Advertisement in Norwich Bulletin- Paul Brycki will place an Ad in the Norwich Bulletin for new Board members.
2. At the next meeting, it will be the election of offices for 2016 term.

Public Forum:

Any Other Business Properly Coming before the Authority

None.

Adjournment

Don Walsh made the motion to adjourn the meeting at 9:45 a.m. It was seconded by Leona Minski. All were in favor. Motion passed.

Respectfully submitted,

Paul Brycki
Executive Director
Griswold Housing Authority