



Griswold Housing Authority

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Minutes of meeting of
The Griswold Housing Authority
Monday, February 22, 2016
McCluggage Manor, 9:00 a.m.

Salute to the flag.

Roll Call

Members present: Judi Merrill, Leona Minski, Don Walsh, Richard Grabowski, and Joan Hoar. Also present Paul Brycki, Executive Director, Theresa Darnell, George Rail, and Robert Kowal.

Election of Offices-

Chairman: Don Walsh made a motion for Richard Grabowski to be the Chairman. Judi Merrill seconded it. All were in favor. Motion passed.

Vice Chairperson: Joan Hoar made a motion for Judi Merrill to be the Vice Chairperson. Don Walsh seconded it. All were in favor. Motion passed.

Treasurer: Judi Merrill made a motion for Joan Hoar to be the Treasurer. Leona Minski seconded it. All were in favor. Motion passed.

Assistant Treasurer: Joan Hoar made the motion for Donald Walsh to be the Assistant Treasurer. Leona Minski seconded the motion. All were in favor. Motion passed.

Regular Meeting Minutes of Monday, January 25, 2016:

Joan Hoar made a motion to waiver the reading of the minutes. Don Walsh seconded it. All were in favor. Motion passed. Judi Merrill made a motion to accept the minutes as presented. Leona Minski seconded it. All were in favor. Motion passed.

Treasurer's Reports from January 31, 2016:

Judi moved to approve the Treasurer's report from January 31, 2016. Don Walsh seconded it. All were in favor. Motion passed.

Director's Report:

1. Larry Wagner and Associates – Paul Brycki discussed Ashland Manor going out to bid, hopefully within a month.
2. Vacant Apartments: McCluggage Manor has eight vacant apartments which are being filled. Ashland Manor has no vacant apartment. There are two new residents moving in next week at McCluggage Manor.
3. New Facility- The Board is in the process of hiring a new construction manager for the new building at McCluggage Manor. Paul Brycki will be calling a special meeting next week for the interviews for the position.
4. David Holmes, Phase I, McCluggage Manor- David Holmes continues to work on the final punch list for McCluggage Manor. Storm doors have been installed on all apartments.

Any Old Business:

1. Enforcement of Violations:
 - a. Carl Lussier- Carl discussed working on the outside lights at McCluggage Manor. He reported that Robert Kowal came in to the community room to watch TV. Carl had shut

the breaker off to work on the outside lights safely. The TV was on the same circuit. Robert Kowal reported that he went into the panel box and turned on the breaker so that the community room TV would work, not knowing that Carl had switched it off to work on the lights. This created a very dangerous situation. The Board suggested that no resident should have access to or touch the main panel box.

- b. Daniel Aurand- Mr. Aurand will be in court within a few weeks for his violations of contract.
- c. Curtis Shaffer- Mr. Shaffer will be notified within a few weeks about his violations.

Any New Business:

1. Election of Offices- Refer to previous page.

Public Forum:

Theresa Darnell, resident of McCluggage Manor, asked to speak to The Board about coming back. This request will be on the next meeting agenda. An Executive Session may be necessary.

Any Other Business Properly Coming before the Authority

None.

Adjournment

Don Walsh made the motion to adjourn the meeting at 10:05 a.m. It was seconded by Joan Hoar. All were in favor. Motion passed.

Respectfully submitted,

Paul Brycki
Executive Director
Griswold Housing Authority