



Griswold Housing Authority

230 Taylor Hill Road
Griswold, CT 06351
Phone & Fax (860) 376-4516



Minutes of meeting of
The Griswold Housing Authority
Monday, February 23, 2015
McCluggage Manor, 11:00 a.m.

Salute to the flag.

Roll Call

Members present: Don Walsh, Leona Minski, Joan Hoar, and Gary Rondina (Chairman.) Also present Paul Brycki, Executive Director of Griswold Housing Authority and residents, Bob Kowol and Eleanor Dyer.

Absent: Leo Bordeleau.

Minutes of previous meetings:

Regular Meeting of Monday, January 26, 2015:

Joan Hoar made a motion to waive the reading of the minutes. Don Walsh seconded it. All were in favor. Motion passed. Don Walsh made a motion to accept the minutes as presented. Joan Hoar seconded it. All were in favor. Motion passed.

Leona Minski made a motion to waive the reading of the minutes from the Special Meeting of January 20, 2015. Joan Hoar seconded it. All were in favor. Motion passed. Don Walsh made a motion to accept the minutes as presented. Joan Hoar seconded it. All were in favor. Motion passed.

Don Walsh made a motion to waive the reading of the minutes from the Special Meeting of February 4, 2015. Joan Hoar seconded it. All were in favor. Motion passed. Don Walsh made a motion to accept the minutes as presented. Joan Hoar seconded it. All were in favor. Motion passed.

Treasurer's Reports from November 30, 2014, December 31, 2014, and January, 31, 2015:

Joan Hoar made a motion to approve the Treasurer's report from November 30, 2014. Leona Minski seconded it. All were in favor. Motion passed. Leona Minski made a motion to approve the Treasurer's report from December 31, 2014. Joan Hoar seconded it. All were in favor. Motion passed.

The Treasurer's reports from January 31, 2015 was not available at this time.

Director's Report:

1. Larry Wagner and Associates – Larry Wagner is working with the Borough of Jewett City for the Community Block Grant for Ashland Manor.
2. Vacant Apartments – There are two vacant apartments: #7 at McCluggage Manor and #1 at McCluggage Manor. Ashland Manor is full. There is a possibility of two more upcoming vacancies at McCluggage Manor. These apartments will remain vacant through the renovation process.
3. New Facility, Phase I- Paul Brycki had a meeting with Boundaries, LLC to discuss the site location of approximately 25 units and a possible Senior Center on the same site.
4. David Holmes, Phase I, renovations at McCluggage Manor- GHA will be signing a contract within the next three weeks with D/E/F Wiring Services for the renovation of apartments.

Any Old Business:

1. Enforcement of Violations: Leona Minski and Joan Hoar went to Norwich Court with the attorney for the evictions of Christine St. John and Teresa Darnell. Neither resident appeared.
2. Resident Meeting of Phase I: The luncheon was well attended. Paul Brycki discussed the construction and the renovations. The residents' questions regarding the project were answered. The residents requested another in the future due to its success.

Any New Business:

1. General Information Notice- A motion was made by Don Walsh for Paul Brycki to sign the General Information Notice for the Community Block Grant for Ashland Manor and return it to Larry Wagner and Associates.
2. FEMA (Snow Storm Reimbursement) - Paul Brycki explained that he turned in a report to Todd Babbitt about the hours that were spent in equipment time and shoveling time for the snow removal for both Ashland and McCluggage Manors with the hopes for reimbursement from FEMA.

Public Forum:

There were no issues discussed.

Any Other Business Properly Coming before the Authority

Don Walsh stated that committee members had a meeting with Jewett City Savings Bank and they said they reported that there was no need for three authorized signatures on checks. The authorized signatures will be: Don Walsh and Joan Hoar.

The committee mentioned that a live-in is living in Apartment #10 (Merlin Whitehouse.) Paul Brycki will review this situation with the attorney.

Paul Brycki will talk to Bob Kowol about policy violations.

Adjournment

Don Walsh made the motion to adjourn the meeting at 11:45 a.m. It was seconded by Joan Hoar. All were in favor. Motion passed.

Respectfully submitted,

Paul Brycki
Executive Director
Griswold Housing Authority