



Griswold Housing Authority

230 Taylor Hill Road
Griswold, CT 06351
Phone & Fax (860) 376-4516



Minutes of meeting of
The Griswold Housing Authority
Monday, March 24, 2014
McCluggage Manor, 11:00 a.m.

Salute to the flag.

Roll Call

Members present: Don Walsh, Joan Hoar, Leona Minski, Leo Bordeleau, and Gary Rondina. Also present, Paul Brycki, Executive Director of Griswold Housing Authority.

Minutes of previous meeting: Regular Meeting of Monday, February 24, 2014:

Joan Hoar made a motion to waive the reading of the minutes. Don Walsh seconded it. All were in favor. Motion passed. Joan Hoar made a motion to accept the minutes as presented. Don Walsh seconded it. All were in favor. Motion passed.

Treasurer's Reports:

The treasurer's reports for February 2014 were not available at the time of the meeting. Don Walsh made a motion to table the treasurer's report. Leo Bordeleau seconded the motion. All were in favor. Motion passed.

Director's Report:

1. Larry Wagner and Associates – Paul Brycki hired Eagle Environmental for environmental testing for McCluggage Manor for the Community Block Grant. Paul Brycki also has Boundaries working on Ashland Manor for elevations and grades for renovations for Ashland Manor for the Community Block Grant.
2. Vacant Apartments – There are five vacant apartments; four at Ashland Manor and one at McCluggage Manor. Paul Brycki is working on finding a tenant for McCluggage Manor. Ashland Manor vacancies will remain vacant for renovations.
3. David Holmes, Phase III at Ashland Manor and Phase I at McCluggage Manor- Paul Brycki has been working with David Holmes all month to complete the Community Block Grants.
4. New Facility – Paul Brycki met with Elliot Stone, Grant Coordinator, and members of the Connecticut Housing Finance Authority, the Department of Housing, and the DEECD about the new facility for McCluggage Manor. They discussed the financing and the need for the project.

Any Old Business:

1. Griswold Housing Authority Workshops to review lease and rental agreements- After the Board reviewed the lease and rental agreements, Don Walsh made a motion to approve the rent collection policy. Joan Hoar seconded it. All were in favor. Motion passed. The Board agreed that all the contracts should be printed professionally.
2. Enforcement of Violations- Joan Hoar made a motion that the Executive Director will hand deliver the eviction notice to Mildred Larkin. Leo Bordeleau seconded it. All were in favor. Motion passed.

Any New Business:

1. A discussion was held on the new lease agreement. Don Walsh made a motion to accept the new lease agreement. Joan Hoar seconded it. All were in favor. Motion passed.

Public Forum:

No public present.

Any Other Business Properly Coming before the Authority

Don Walsh discussed that at a regular meeting that no person leaves the meeting and speaks privately to another person until the meeting is adjourned. Joan Hoar made a motion to approve Don Walsh's suggestion. Leona Minski seconded it. All were in favor. Motion passed.

Adjournment

Joan Hoar made the motion to adjourn the meeting at 12:10 p.m. It was seconded by Leo Bordeleau. All were in favor. Motion passed.

Respectfully submitted,

Paul Brycki
Executive Director
Griswold Housing Authority