



## Griswold Housing Authority

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Minutes of meeting of  
The Griswold Housing Authority  
Monday, May 19, 2014  
McCluggage Manor, 11:00 a.m.

### Salute to the flag.

### Roll Call

Members present: Don Walsh, Joan Hoar, Leona Minski, and Gary Rondina. Also present, Paul Brycki, Executive Director of Griswold Housing Authority. Absent: Leo Bordeleau

### Minutes of previous meeting: Regular Meeting of Monday, April 28, 2014:

Don Walsh made a motion to waive the reading of the minutes. Joan Hoar seconded it. All were in favor. Motion passed. Joan Hoar made a motion to accept the minutes as presented. Leona Minski seconded it. All were in favor. Motion passed.

### Treasurer's Reports from April 30, 2014:

The report was not available at this time.

### Director's Report:

1. Larry Wagner and Associates – Larry Wagner and Associates are working with Vine Construction Company on the ceiling. They were the lowest bidder. The job began on May 19, 2014.
2. Vacant Apartments – There are five vacant apartments; five at Ashland Manor and none at McCluggage Manor. Ashland Manor vacancies will remain vacant for renovations.
3. David Holmes, Phase III Ashland Manor- David Holmes is starting the ceilings and working on the final punch list for Ashland Manor, Phase III. There will be a meeting with David Holmes and Nancy Wagner on the ceilings.
4. New Facility, Phase I- There will also be an upcoming meeting scheduled with David Holmes to discuss Phase I of McCluggage Manor.

### Any Old Business:

1. Enforcement of Violations, Millie Larkin- Millie Larkin was evicted and the apartment is now empty. The Board discussed the violations of Teresa Darnell and Christine St. John. The Board suggested that the Chairperson sends a letter to Teresa Darnell about her violations.
2. Griswold Housing Authority Leases and Rental Agreement progress- All leases and rental agreements were signed. The project has been completed. When leases and rental agreements were signed, the residents were also provided with a Policy Handbook.

3. Repair status of heat pumps-Jewett City Electric Company has offered \$3,000.00 to help to repair the heat pumps. Paul Brycki will obtain a second opinion on the repair process.

Any New Business:

1. Griswold Housing Authority Ordinance- the Town attorney and the Housing Authority attorney have completed a new housing authority ordinance. The town will discuss the ordinance at a Selectman's meeting and then forward it to a town meeting for approval. Paul Brycki will inform all Board members on the dates of the Selectman and Town meeting so they can attend.

Public Forum:

No public present.

Any Other Business Properly Coming before the Authority

Don Walsh suggested a special meeting to be called to work on housing applicants review.

Gary Rondina suggested discussing Paul Brycki's future with the Housing Authority. Paul Brycki informed the Board that he is running for the 45<sup>th</sup> District State Representative. A plan will be discussed if Paul Brycki is elected in November.

Adjournment

Don Walsh made the motion to adjourn the meeting at 11:50 p.m. It was seconded by Joan Hoar. All were in favor. Motion passed.

Respectfully submitted,

Paul Brycki  
Executive Director  
Griswold Housing Authority