



Town of Griswold



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Minutes of meeting of
The Griswold Housing Authority
Monday, April 28, 2014
McCluggage Manor, 11:00 a.m.

Salute to the flag.

Roll Call

Members present: Don Walsh, Joan Hoar, Leona Minski, Leo Bordeleau, and Gary Rondina.
Also present, Paul Brycki, Executive Director of Griswold Housing Authority.

Minutes of previous meeting: Regular Meeting of Monday, March 24, 2014:

Don Walsh made a motion to waive the reading of the minutes. Joan Hoar seconded it. All were in favor. Motion passed. Joan Hoar made a motion to accept the minutes as presented. Leo Bordeleau seconded it. All were in favor. Motion passed.

Treasurer's Reports from February 28th, 2014 and March 31, 2014:

Joan Hoar made a motion to approve both reports. Leona Minski seconded it. All were in favor. Motion passed.

Director's Report:

1. Larry Wagner and Associates – Larry Wagner and Associates will be awarding the ceiling bid for Ashland Manor.
2. Vacant Apartments – There are five vacant apartments; four at Ashland Manor and one at McCluggage Manor. Paul Brycki is working on finding a tenant for McCluggage Manor. Ashland Manor vacancies will remain vacant for renovations.
3. David Holmes, Phase I McCluggage Manor- David Holmes completed The Community Block Grant for McCluggage Manor. It was completed in time for the Town of Griswold's application.
4. New Facility – The Board discussed hiring Boundaries, LLC for Site Development plan expansion of McCluggage Manor. After a discussion, Don Walsh made a motion to sign the contract for the Site Development plan expansion of McCluggage Manor. Joan Hoar seconded it. All were in favor. Motion passed.

Any Old Business:

1. Enforcement of Violations, Millie Larkin- The Board continues to progress with the eviction process.

2. Griswold Housing Authority Leases and Rental Agreement progress- Paul Brycki had handed out all of the lease agreements and is working on having them each signed by each resident. When they are signing their leases, they are receiving a copy of the rules and regulations.

Any New Business:

1. Repair status of heat pumps: Tabled.

Public Forum:

No public present.

Any Other Business Properly Coming before the Authority

The Board discussed fire alarms that were having a lot of false alarms being worked on by D/E/F Wiring Services. The Board also talked about having the panic button updated. Jason will be updating those (D/E/F Wiring Services.)

Adjournment

Don Walsh made the motion to adjourn the meeting at 12:20 p.m. It was seconded by Joan Hoar. All were in favor. Motion passed.

Respectfully submitted,

Paul Brycki
Executive Director
Griswold Housing Authority