



Griswold Housing Authority

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Minutes of meeting of
The Griswold Housing Authority
Monday, March 26, 2012
McCluggage Manor, 11:00 a.m.

Salute to the flag.

Roll Call

Members present: Theresa Blanchard, Joan Hoar, Gary Rondina, Don Walsh. Also present, Paul Brycki, Executive Director of Griswold Housing Authority. Leo Bordeleau was absent.

Minutes of previous meeting: Meeting of Monday, March 5, 2012, (Rescheduled from Monday, February 27, 2012):

Joan Hoar made a motion to waiver the reading of the minutes. Gary Rondina seconded it. All were in favor. Motion passed. Joan Hoar made a motion to accept the minutes as presented. Gary Rondina seconded it. All were in favor. Motion passed.

Treasurer's Reports from January 31, 2012 and February 29, 2012:

Joan Hoar made the motion to accept the Treasurer's Report from January 31, 2012 and February 29, 2012. Gary Rondina seconded it. All were in favor. Motion passed.

Director's Report

1. David Holmes, architect – David Holmes has been working with Larry Wagner and Associates to finalize the 2012 Community Block Grant.
2. Larry Wagner and Associates – Larry Wagner and Associates are working on the 2012 Community Block Grant with Leona from the Jewett City Borough Office. The anticipated completion date is April 15, 2012.
3. Vacant Apartments – Paul Brycki handed out the updated Resident Data Sheet. The information on this sheet indicates current residents and vacant apartments, in both Ashland Manor and McCluggage Manor.
4. New Facility – Paul Brycki, Executive Director of Griswold Housing Authority is continuing to work with the Town of Griswold Board of Finance. Paul Brycki attending the public hearing Thursday night, March 29, 2012.
5. Energy Grant – Currently, the new heat pumps are being installed at Ashland Manor.

Any Old Business:

1. Arnold Ladd- GHA is waiting to hear from Norwich Court system.
2. Theresa Talbot (pets) - No action.

3. Recertifications of Tenants' Income- Don Lapointe and Paul Brycki have completed all of the Recertification of Tenant's Income.

New Business

1. Bylaws, Updated Lease Agreements, and Updated Applications- Paul Brycki handed out draft copies of the Bylaws. At the next meeting, Paul will hand out draft lease agreements and draft lease applications.

Any Other Business Properly Coming before the Authority

Don Walsh discussed that Stuart Norman may have a dog living in his apartment, in addition to a possible live-in. He requested that Paul Brycki look into this.

Adjournment

Don Walsh made the motion to adjourn the meeting at 11:40 a.m. It was seconded by Joan Hoar. All were in favor. Motion passed.

Respectfully submitted,



Paul Brycki
Executive Director
Griswold Housing Authority