



# Griswold Housing Authority

230 Taylor Hill Road  
Griswold, CT 06351  
Phone & Fax (860) 376-4516



Minutes of meeting of  
The Griswold Housing Authority  
Monday, January 25, 2016  
McCluggage Manor, 9:00 a.m.

Salute to the flag.

## Roll Call

Members present: Judy Merrill, Leona Minski, Don Walsh, Leo Bordeleau (acting Chairperson,) and Joan Hoar.  
Absent: Richard Grabowski. Also present Paul Brycki, and the following residents of McCluggage Manor:  
James Bonnie (Griswold resident,) Tara Ingraham, Charles Zebrowski, George Rail, and Robert Kowal.

## Regular Meeting Minutes of Monday, December 29, 2015:

Don Walsh made a motion to waive the reading of the minutes. Joan Hoar seconded it. All were in favor.  
Motion passed. Joan Hoar made a motion to accept the minutes as presented. Leona Minski seconded it. All were in favor. Motion passed.

## Treasurer's Reports from:

August 31, 2015: Joan Hoar made the motion to accept the report as presented. Leona Minski seconded it. All were in favor. Motion passed.

September 30, 2015: Don Walsh made a motion to accept the report as presented. Joan Hoar seconded it. All were in favor. Motion passed.

October 31, 2015: Leona Minski made a motion to accept the report as presented. Judy Merrill seconded it. All were in favor. Motion passed.

November 30, 2015: Joan Hoar made a motion to accept the report as presented. Don Walsh seconded it. All were in favor. Motion passed.

December 31, 2015: Leona Minski made a motion to accept the report as presented. Joan Hoar seconded it. All were in favor. Motion passed.

## Director's Report:

1. Larry Wagner and Associates – Larry Wagner and Associates are working on finalizing the McCluggage Manor project. Ashland Manor Community Block Grant for additions to efficiency apartments are still waiting to go out to bid.
2. Vacant Apartments: McCluggage Manor has seven vacant apartments which are being filled. Ashland Manor has one vacant apartment.
3. New Facility- David Holmes continues to work on the new facility plans.
4. David Holmes, Phase I, McCluggage Manor- David Holmes is working on the final punch list for McCluggage Manor with Paul Brycki.

## Any Old Business:

1. Enforcement of Violations:
  - a. Robert Kowal- Grievance. The Board had a discussion on Mr. Kowal's letter of grievance. After the discussion, Don Walsh made a motion to discontinue the eviction process. Joan Hoar seconded it. All were in favor. Motion passed. Tara Ingraham discussed that she was not in favor of the Board's decision.
  - b. Daniel Aurand- Grievance. The Board decided to go forward with the eviction process.

Joan Hoar made a motion to continue with eviction. Don Walsh seconded it. All were in favor. Motion passed.

- c. Curtis Shaffer- State of Connecticut Commission on Human Rights. The State has made a ruling on the case. The case has been completed. Joan Hoar made a motion to go forward with the eviction process with Mr. Shaffer. Don Walsh seconded it. All were in favor. Motion passed. (Judy Merrill abstained.)
2. Discussion on Ashland Manor Community Room Conflicts- The Board decided not to proceed with the eviction process as Evelyn Lamoureux has been compliant with the policies. Judy Merrill made a motion to discontinue the eviction process. Joan Hoar seconded it. All were in favor. Motion passed.

Any New Business:

1. Election of Offices- Tabled until the next meeting.
2. Yearly Audit of the Griswold Housing Authority- Paul Brycki and Donald LaPointe suggested that the audit being done annually, instead of bi-annually. Judy Merrill made a motion to change the audit to once a year, instead of every other year. Don Walsh seconded it. All were in favor. Motion passed.
3. Yearly Management Plan (Budget.)- The yearly budget/management plan for 2016 was presented. Joan Hoar made a motion to approve the management plan. Leona Minski seconded it. All were in favor. Motion passed.

Public Forum:

Any Other Business Properly Coming before the Authority

None.

Adjournment

Joan Hoar made the motion to adjourn the meeting at 10:10 a.m. It was seconded by Don Walsh. All were in favor. Motion passed.

Respectfully submitted,

Paul Brycki  
Executive Director  
Griswold Housing Authority