



## Griswold Housing Authority

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Minutes of meeting of  
The Griswold Housing Authority  
Monday, January 28, 2013  
McCluggage Manor, 11:00 a.m.

### Salute to the flag.

### Roll Call

Members present: Don Walsh, Joan Hoar, Leo Bordeleau, Theresa Blanchard, and Gary Rondina. Also present, Paul Brycki, Executive Director of Griswold Housing Authority. Also present: Tara Ingraham and Tom Goddell.

### Minutes of previous meeting: Regular Meeting of December 17, 2012:

Don Walsh made a motion to waive the reading of the minutes. Gary Rondina seconded it. All were in favor. Motion passed. Joan Hoar made a motion to accept the minutes as presented. Gary Rondina seconded it. All were in favor. Motion passed.

### Treasurer's Reports from November 30, 2012 and December 31, 2012:

Joan Hoar made the motion to accept the reports as presented. Don Walsh seconded it. All were in favor. Motion passed.

### Director's Report

1. Larry Wagner and Associates – Paul Brycki and Don Walsh attended the Griswold Board of Selectman's meeting regarding Community Block Grants for 2013.
2. Vacant Apartments – There are two vacant apartments; one at Ashland Manor, which designated for Handicapped, and one at McCluggage Manor. The apartment at McCluggage Manor will be occupied as of February 1, 2013.
3. David Holmes, Phase III at Ashland Manor- David Holmes has finalized the bid documents for Phase III at Ashland Manor. On February 15, 2013, it will go out to bid.
4. New Facility – The State of Connecticut completed a preliminary assessment report and a Capital Needs Report. The final, completed reports for the Needs Assessment and Capital Needs will be available in the middle of March 2013.

### Any Old Business:

None at this time.

### New Business

1. Fence for Property Line- GHA received three bids. Arrow Fence, Inc. is the lowest bidder at \$2,663.54. Joan Hoar made a motion to go with Arrow Fence, Inc. Don Walsh seconded the motion. All were in favor. Motion passed.

### Any Other Business Properly Coming before the Authority:

Tara Ingraham submitted a copy of a Request for Reasonable Accommodations. Joan Hoar made a motion for Paul Brycki to forward this to Attorney John Fitzgerald for review. Gary Rondina

made the motion to bring this request to the Board. Joan Hoar seconded it. All were in favor.  
Motion passed.

Adjournment

Don Walsh made the motion to adjourn the meeting at 11:30 a.m. It was seconded by Joan Hoar.  
All were in favor. Motion passed.

Respectfully submitted,

Paul Brycki  
Executive Director  
Griswold Housing Authority